

NOTICE TO BID

VILLAGE OF HOFFMAN ESTATES
Hoffman Estates, IL 60169

The Village of Hoffman Estates Information Systems Department is soliciting bids for **“an upgrade to the Village’s existing VOIP telephone system”**.

Sealed bids will be received by the Office of the Village Clerk, 1900 Hassell Road, Hoffman Estates, Illinois, 60169, (Municipal Building) until **10:00** a.m., local time, 7/28/2014, at which time they will be publicly opened and read aloud. It is the responsibility of the bidder to meet the specified opening time; and any bid not so received will be returned unopened. Bids must be identified as such on the outside of the sealed envelope. This can be done by label as may be provided by the agency or by marking the envelope "SEALED BID" and with the following information: Company's name, address, item bid, date, and time of opening.

Specifications and complete bid documents may be obtained from the Office of the Village Clerk. Women and Minority owned businesses are encouraged to submit a bid for this project. Further information regarding this bid may be obtained by contacting Fred Besenhoffer, Senior Information Systems Specialist through email at fred.besenoffer@hoffmanestates.org.

The Village of Hoffman Estates reserves the right to waive any/all informality, or to reject any/all bids and/or parts thereof; and to accept that bid which it deems most favorable to Hoffman Estates after all bids have been examined and canvassed.

By the Order of the Mayor and Board of Trustees of the Village of Hoffman Estates.

July 10, 2014
(date)

Bev Romanoff, Village Clerk

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