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Cover photograph courtesy of Mona Morrison. Additional photographs provided by Deborah Castellano and James Hojnacki.

Honorable Mayor and Board of Trustees
Village of Hoffman Estates, Illinois

Ladies and Gentlemen:

In 2004, the Village of Hoffman Estates commemorated its 45th anniversary in recognition of the remarkable greatness and growth achieved over the past 45 years. As in previous years, the Village of Hoffman Estates overcame considerable challenges in 2004 to maintain the exceptionally high standards of service that our residents and businesses deserve and have come to expect. Throughout the years, ever-changing external factors continue to impose higher costs on the Village for healthcare and Homeland Security precautionary measures while revenues fail to keep pace due to the slow growth of the economy. Notwithstanding these adversities, the ingenuity and resourcefulness of Village employees, Departments, the Village Management and the Village Board in working together has kept the Village of Hoffman Estates on its path of Growing to Greatness.

Despite the weaknesses in short-term economic growth last year, there was strong interest in long-term investments for economic development projects in Hoffman Estates promising to be a boon for the local economy in the near future. Interest in the Prairie Stone economic development area has grown considerably as new businesses open and new projects get started; not least of which is the Sears Centre arena projected to open in the Fall of 2006. The Business Outreach program made an extra effort in 2004 to provide a hospitable business environment to local restaurants which were deeply impacted by major road improvement projects along Barrington and Higgins Roads. Additional signs of growth in our strengthening economy include:

Prairie Stone Economic Development Area: The Inter-Industry Conference on Auto Collision Repair (I-CAR) begins construction of a 25,000 square foot building in the Spring of 2005. Mary Kay Cosmetics is in contract negotiations to buy land in Prairie Stone to build a 135,000 square foot building for office and distribution. The sporting goods and outdoors outfitters Cabela's store was recruited by the Village in 2004 to open a location in Prairie Stone. The company typically does \$90 to \$100 million in sales per year and brings 5-6 million visitors per year and is the number one tourist attraction in several states in which they have stores. We are working with Illinois state agencies to work through an Internet sales tax issue (nexus) before Cabela's will finalize their deal. The Sears Centre arena is expected to further attract considerable ancillary development, including restaurants.

Archon Development: The Archon plan boasts the development of 66 acres for a mixed-use commercial and residential zoning district on the northwest and southwest corners of State Routes 59 and 72.

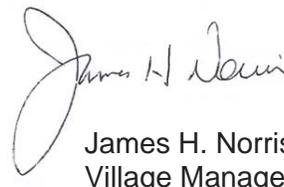
The southwest corner of the Meijer Development on Barrington Road will boast two new restaurants in 2005. Jerseys is a sit down family restaurant with a big screen for the sports enthusiasts. The upscale La Strada restaurant will serve an Italian menu with a special seafood flare. Infiniti is building a new 21,000 square foot car dealership on the former Margie's and Browns' Chicken parcel at the southeast corner of Golf and Gannon Roads. The growth from these new businesses in the Village promises to be a great boost for the local economy.

Tax Increment Financing District 2: The Golf Center Shopping Center is undergoing a two million dollar improvement plan without expending public TIF funds. Michael's Tanning and Hoffman Lanes are included in this redevelopment effort to beautify the appearance of this commercial district.

During the coming year, the Village will continue to strive for excellence in its programs and services while maintaining the fiscal prudence it has demonstrated. The coming year promises growth in both residential and retail sectors in Hoffman Estates, along with the myriad of challenges normally encountered by a vibrant, diverse, and dynamic suburban community.

I am pleased to present the 2004 Annual Report for your review.

Sincerely,



James H. Norris
Village Manager

2004 Highlights and Accomplishments

The Village of Hoffman Estates is exceedingly pleased to share with you the major accomplishments of 2004. Many of these are related to the economic growth and development of the Village. The following are highlights of the major accomplishments from the year.

The Village continues to prosper with the many major commercial developments occurring within its municipal boundaries. These projects include:

Prairie Stone Economic Development Area (EDA)

In 2004, interest in the Prairie Stone EDA dramatically increased, yielding several major developments proposed for construction in 2005. Sears is partnering with the Ryan Companies and has proposed an 11,000 seat multi-purpose indoor entertainment and sports arena in Prairie Stone. An independent consultant is currently studying the feasibility and projected profitability of this arena and, with a positive recommendation from the consultant, final site plans will be presented to the Plan Commission and Village Board for approval. Construction could begin in Summer 2005, with a projected completion in 2006. The arena would host a variety of concerts, family shows, and sports events. There is much interest in the vacant land parcels adjacent to the arena. After formal plan approval, it is probable that ancillary projects will be submitted for development on adjacent parcels.

Cabela's, purveyor of outdoor sporting goods and apparel, is looking at Prairie Stone for the location of their Illinois retail store. This store promises to be a regional attraction, boasting 215,000 square feet of retail space. Other Cabela's stores feature wildlife museums and displays, including aquariums full of indigenous fish species. Representatives of Cabela's are currently working with Village staff and the State of Illinois

toward this purpose.

In November, construction of a 25,000 square foot building for I-CAR (The Inter-Industry Conference on Auto Collision Repair) began at the intersection of Trillium Boulevard and Higgins Road. A second office building adjacent to the I-CAR building was also approved and is scheduled to begin construction in Spring 2005.

The approval of the Poplar Creek Crossing retail development (Archon) at the southwest corner of Higgins Road and Route 59 is expected to spur development in the eastern portion of Prairie Stone.

Archon Development

A new Commercial Mixed-Use Zoning District on 66 acres has been designated for the southwest and northwest corners of Routes 72 and 59 and will include commercial development. Poplar Creek Crossing, on the southwest corner, will be a traditional style retail development consisting of 400,000 square feet, with construction to begin in 2005.

St. Alexis Medical Center

St. Alexis Medical Center has begun construction of expansions to the hospital; a new Doctors Office Building #3, consisting of 130,500 square feet; and additional parking, including a 2-level parking deck.

Tax Increment Financing (TIF) District 2 Update

Golf Center Shopping Center presented a viable redevelopment plan. Robin Realty expects to begin major remodeling and parking lot landscaping activity in the Spring of 2005. Initial estimates are in the \$2 million range for the redevelopment with no public dollars expended from the TIF fund.

Michael's Tanning has delivered architectural drawings to the Plan-

ning Division that include a completely new facade to complement their interior improvements, as well as renovating the site with a new landscaping plan. They hope to be scheduled with the Plan Commission in early 2005.

Hoffman Lanes has delivered facade concepts and site plans to the Village. Redevelopment of the interior of the building with a sizeable portion going to a completely renovated food service area is proposed.

Hoffman Plaza is moving forward with plans for Dania Furniture to move in the former Syms store location after remodeling the interior of the building.

Development projects completed and open in the Village include:

The new Walgreens, a 15,050 square foot store with drive-thru, which was approved in 2003, opened in September on a 1.35 acre site at the corner of Higgins and Roselle Roads in the TIF 2 district.



Life Changers International Church

The church, located at the northwest corner of Beverly Road and the Northwest Tollway, opened their school in September 2004, with the church opening in October 2004.

The Hoffman Estates Park District Community Center and Ice Arena

Construction of the new ice rinks and remodeling of the existing Blackhawk Community Center was completed in late 2004.

2004 Highlights and Accomplishments (continued)

Other development projects approved in 2004 include:

Non-residential projects proposed or approved in 2004:

- Alexian Brothers Behavioral Health Hospital

The 34,000 square foot building and parking expansion, which was approved in 2003, is nearing completion.

- Meijer Site - Fountain Crossing
Construction commenced this year on the 15,000 square foot outlet building, which will include several tenants.

- Motor Werks Expansion - 1000 West Golf Road

Construction of a 36,000 square foot building expansion and vehicle parking and storage expansion are underway.

- Jerseys Pizza and Grill - Fountain Crossing

A 6,650 square foot Jerseys Pizza and Grill will occupy space on the southeast corner of Barrington Road and Lakewood Boulevard. Construction has begun.

- Stonegate Retail Building
A 7,550 square foot, one-story multi-tenant retail building, was approved for construction on the north side of Higgins Road just east of Barrington Road.

- Acura
Construction of an additional parking lot for used cars was completed on property along Gannon Drive, west of the existing dealership.

Residential projects proposed or approved in 2004:

- Kimball Hill Homes - White Oak, Unit 4, Phase 2

Sixteen single-family lots on eight acres, south of Shoe Factory Road

and west of Rohrssen Road, will be constructed as part of the White Oak development.



- Kelly Farm Property
Two residential developments, south of Shoe Factory Road, east of Rohrssen Road, and north of McDonough Road, will be developed. Dartmoor Homes has begun construction on Yorkshire Woods on 22 acres of the eastern portion of the site, consisting of 43 single-family homes. Airdrie Estates (14 acres of the western portion of the site) will be developed in the future as estate homes.

Staff Accomplishments in 2004:

The Village of Hoffman Estates was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the 2003 Comprehensive Annual Financial Report (CAFR). The Village of Hoffman Estates has received this award annually since 1985.

American Water Works Association presented the Village's Department of Public Works with an award for the inventive solution that the Water Operations Team found to provide efficient and simplified means to anticipate interruptions to the Village's SCADA water system operation. The Team received a plaque for this entry in the AWWA's

annual Gimmicks and Gadgets contest.

During 2004, the Village was awarded its 13th consecutive **Tree City USA** designation.

Adoption of a 2005 balanced budget

No formal budget reduction plan, as in years past, was needed during 2004, but the expected increase in the economy was still not being seen. Initial projections for the 2005 budget brought about the need for the Village Manager to again issue a directive to Department Directors to submit a 0% increase in their budget requests, as well as a list of possible budget reductions. The total proposed budget reductions based on the directive totaled in excess of \$2 million, impacting personnel, operating expenses and a significant reduction in projects identified in the Capital Improvement Program.

The primary focus of the 2005 budget was to preserve a high level of services to the residents and business community in light of the reduction needed to balance the 2005 budget. Based on the budget reductions proposed, there were concerns expressed regarding our ability to maintain existing service levels. As a result, it was felt that a combination of budget reductions and the utilization of fund reserves was needed to address the problem. Approximately \$675,000 of reductions were made and \$895,600 of fund reserves were used to balance the 2005 budget.

On December 6, 2004, the Village Board formally approved a balanced budget for fiscal year 2005 totaling \$109,074,211.

Celebrating 45 Years: The Village of Hoffman Estates, Incorporated 1959

The Village of Hoffman Estates commemorated its 45th anniversary of "Growing to Greatness" since its incorporation in the year 1959. A ceremony was held at the Village Hall on Sunday, September 19th, with the Village Board, community leaders, and residents present to celebrate the historic growth of the Village with the opening of the Village Museum. Below is an excerpt taken from the History of Hoffman Estates on the Village of Hoffman Estates website (www.hoffmanestates.org):

In 1954, a local farmer sold his 160-acre farm to Sam and Jack Hoffman, owners of the Father and Son Construction Company, for a subdivision in Cook County. The land, now known as Parcel A, was located east of Roselle Road between Golf and Higgins Roads. The first homeowners began to move into the new subdivision in late 1955. The homes were built on half-acre lots and sold for \$14,500. Down payments were as little as \$700, and the interest rate was 4-1/2%. On September 19, 1959, residents voted to incorporate as the Village of Hoffman Estates. The charter was issued on September 23, 1959. The population at the time was about 8,000, and the incorporated area was just under three square miles.

Beginning in 1961, the first land north of the Tollway was annexed to the Village of Hoffman Estates. Some 2,000 acres were annexed by 1962, including the areas that are now Winston Knolls, Westbury, and the Paul Douglas Forest Preserve. The annexations more than doubled the incorporated land area.

Various small office buildings were built by 1980, followed by major complexes such as Northwest Corporate Centre, Barrington Pointe, Greenpoint, and Siemens Gammasonics.

Ameritech's 1.2 million square foot regional headquarters opened in 1991. The Sears, Roebuck and Co. moved into a 1.9 million square foot headquarters in 1992. The Prairie Stone Business Park has some 800 acres slated for office, research, and high-tech industrial uses. Hoffman Estates welcomed two new developments in 1995, Quest International and Indramat.

A volunteer Fire Department was formed in December, 1956, with each homeowner contributing \$25 toward the purchase of a small pumper. The homeowners also began a small public library in the original Village Hall located on Illinois Boulevard. In the 1960s and 1970s, the Village continued to grow rapidly, with the construction of both single-family homes and multi-family developments. The population nearly tripled to 22,000 in 1970, grew to 37,000 in 1980, and the 1990 census put the total population at 46,363 with over 16,000 households.

Public facilities, such as schools, fire stations, and library branches, were built during this period to accommodate the area's rapid growth. A Village Hall and Police

complex opened on Gannon Drive in 1972 and was the first municipal building in Illinois to be constructed under the guidelines for handicapped accessibility. The new U.S. Post Office, also on Gannon Drive, opened in the fall of 1988. A new Public Works Center opened in early 1990. Finally, the Village Hall was relocated to a new facility in 1992.

The late 1980s and early 1990s saw a shift from a primarily residential community with the development of numerous commercial projects. Hoffman Estates Medical Center and the Village's first auto dealership, Woodfield Acura, opened in late 1986; the latter was soon followed by Saturn, Nissan, Lexus, and Land Rover. The Village's future growth is developing along the western boundary, with some 2,000 acres slated for office, research, high-tech, industrial, and residential uses.

Today, the Village's estimated population tops out at over 50,000, with a total incorporated land area of about 22 square miles.

Museum and cake photos courtesy of James Hojnacki.

Sunderlage Farm house photo courtesy of Deborah Castellano.



Transportation Growth Initiatives

STAR LINE

The STAR Line continues to move forward. This is a project that Metra is proposing to provide commuter rail service from O'Hare International Airport west along Interstate 90 to Hoffman Estates, where the rail line would meet the existing EJ&E rail line. Service on the EJ&E rail line would continue south to Joliet. The STAR Line would enable residents to commute from suburb to suburb, as well as access any current rail lines with direct access to Chicago.

There are over 31 communities along the route of the proposed STAR Line that have joined together to assist Metra with implementation of the project. Mayor McLeod of Hoffman Estates has been appointed as Chair of the Steering Committee to repre-

sent the interests of the involved communities. It is anticipated that a federal transportation funding bill will be passed in 2005 that will result in millions of dollars in funding to begin work on this important project.

BARRINGTON ROAD

One of the main projects funded through the developer Road Improvement Impact Fee Program was the widening of Barrington Road from the Northwest Tollway to just south of Higgins Road. The intersection of Barrington and Higgins Roads and the intersection of Barrington and Hassell Roads were also modified to help reduce delays, congestion, and vehicle crashes. The Village obtained \$2 million in federal transportation funds, which

was used, along with funding provided through the State's Illinois First Program, to pay the \$9.9 million cost of the work. At present, all travel lanes are open. Street lighting, traffic signals, and landscaping will be completed in 2005.

BARRINGTON ROAD / I-90 INTERCHANGE

The Village also continues to investigate opportunities for a full interchange at Barrington Road and I-90. The Village completed an engineering study in 2004 utilizing grant funds from the Illinois Department of Commerce and Economic Opportunity, Illinois Department of Transportation and Tollway comments are expected in 2005.



Concrete paving on the Barrington and Higgins Roads Improvements corridor. This project considerably improves the flow of traffic through this intersection from all directions.

Departmental Accomplishments

Department of Community Development

The Department is comprised of 4 operating Divisions: Transportation, Engineering, Code Enforcement, and Planning. The Department of Community Development plays an integral role in many of the major accomplishments mentioned in the first section. The Department of Community Development handles most stages of residential and commercial development, property maintenance inspections, transportation, and engineering related projects.

Department Highlights

Annual Street Reconstruction Project

The \$2 million Street Reconstruction Project encompassed 7.4 miles of Village streets and improvements to other street infrastructures. This annual project is part of the Street Revitalization Program.

Flood Prevention

The Engineering Division was able to assist approximately 80 homeowners with individual lot drainage investigations to help resolve backyard flooding and standing water problems on their property. Cost-effective regrading or private storm sewer solutions were recommended to homeowners for their consideration and implementation. The Division also assisted several homeowners in reducing each of their floodplain insurance requirements by approximately \$500, by enabling homeowners to apply to the Federal Emergency Management Agency (FEMA) for a Letter of Map Amendment.

Commercial Sign and Property Maintenance Compliance and Shopping Center Site Improvement Program

In 2004, Planning Division staff conducted property maintenance inspections designed to ensure that all commercial properties in the Village are in compliance with Village code and approved site plans. In total, staff conducted approximately 100 inspections and found 53 violations. By the end of the summer, all of these issues had been resolved. A few properties have longer term maintenance issues and staff is

working with the owners of these properties to achieve compliance.

Planning Division staff also worked with the owners of seven shopping centers around the Village to develop plans that would bring the centers into compliance with the current Village development codes. This process began a few years ago and staff expects to see results in 2005, with several of the shopping centers nearing completion of their improvements.

Code Enforcement Division Plan Reviews and Inspections

The Code Enforcement Division issued over 2,100 building permits and collected over \$1.25 million in fees during 2004. Division personnel conducted 9,740 Building Permit Field Inspections. Approximately 1,900 Plan Reviews were completed in-house. The following

are some of the larger projects the Division was responsible for: Life Changers International Church, Hoffman Estates Community Center & Ice Arena, Additions to and remodeling of St. Alexius Medical Center along with Alexian Brothers Behavioral Health Hospital, all of which opened in 2004.

The 3,844 Residential Inspection Program (RIP) inspections generated 697 code violations, which were all brought to compliance. There were 1,540 property maintenance complaint investigations performed during 2004. Approximately 150 Multi-Family Building Inspections were completed in association with the Multi-Family Licensing Program. The Health Officer completed 343 inspections of restaurants, public swimming pools and special events such as the Village 4th of July activities, and Pakistani Day.

Department of Public Works

There are five areas of operation within the Department of Public Works including: Administrative Services, Facilities, Fleet Services, Streets, and Water & Sewer.

Department Highlights

Upgrades to the Department's Water Pump Station and Sanitary Sewer Lift Station monitoring systems were installed in 2004. This included new computers, equipment, and software.

Construction of a second Inter-zone pump station was completed, which increases water delivery capability to the northern sections of the Village. The manual reading of commercial water meters was fully converted to a new radio read system, greatly improving reading efficiency.

Productive Partnerships

Partnerships with the private sector provided enhanced municipal maintenance services, including the restoration of parkways (from watermain and sanitary sewer repair excavations), sidewalk maintenance, street sweeping (four times annually), pavement markings, street light pole replacements, parkway tree trimming, grounds maintenance at various Village properties, and janitorial cleaning at several Village buildings. Contracted services are utilized for assistance during major snowfall events. These partnerships have given the Village the ability to provide a wider range of services at reduced costs.

Snow/Ice Control Operations

This program provides for de-icing and plowing approximately 151 miles of streets and 356 cul-de-sacs. The snow removal fleet consists of 16 large salting/plowing trucks, 20 smaller plowing trucks, 1 Village owned and 3 rental front-end loaders. Each employee in the Department supports operations. During 2004, the Department engaged in 26 separate snow plowing and de-icing operations. An Emergency Operations Center (EOC) was created at the Public Works Center. A general office area was reconfigured to provide enhanced efficiency when man-

aging all types of emergencies, including snow removal operations.

Facilities Upgrades

In addition to providing routine maintenance and support, the Facilities Team completed a number of projects, enhancements, and equipment upgrades. The locker room at the Bruce C. Lind Complex (Police) was renovated, a cooling unit utilizing an environmentally friendly refrigerant was installed at the Village Hall, and a new outdoor fountain was installed at the main entrance of the Village Hall.

Traffic Operations

Provided routine street pavement repairs. Additionally, new signs were fabricated and installed for each street that was reconstructed under the Village's Annual Street Reconstruction Project. An inter-departmental project was undertaken with the Information System Department utilizing a Global Positioning System (GPS) unit to compile street sign inventory locations.

Water and Sewer Maintenance Program

Responsibilities included managing the Village's water/distribution and sewer collection systems. Staff ensured compliance with the Safe Drinking Water Act by managing programs, such as weekly water sampling/ lab testing, cross connection and backflow prevention, flushing of fire hydrants. The Department maintains 221 miles of watermain, 2,700 hydrants, 4 reservoirs, 6 water towers, 2 high service pump stations, and 7 emergency standby wells. A Consumer Confidence Report required by the United States Environmental Protection Agency (USEPA) and the Illinois Environmental Protection Agency, was provided to all water customers.

Work on the sanitary sewer system included maintenance of 18 lift stations, 172 miles of sanitary sewer main, cleaning and videotaping of sewer main lines, repairs, and inspection of contractor work on private sewer service repairs.



The Public Works Water Operations Team won the American Water Works Association Gimmicks and Gadgets award for a creative and inexpensive solution to provide efficient and simplified means to anticipate interruptions of the Village's SCADA water system operation.

Overview of Services Provided in 2004	
4,213	Residential customer service requests
6,150	(JULIE) Of the notifications received, 4,467 required a locate and 368 were considered an emergency priority.
91	Watermain leaks and fire hydrant repairs.
314,293	Lineal feet of sanitary sewers flushed of a total 907,304 lineal feet.
14	Actual number of main line sewer backups cleared.
15	Major sanitary sewer lift station repairs
2,400	Lineal feet of 16" transmission watermain was replaced on Village and Illinois Department of Transportation (IDOT) projects.
549	Water meters repaired/replaced.
7,370	Square feet of sidewalks/aprons replaced or repaired due to water and sewer dig-up projects and annual concrete maintenance program.
142	Lineal feet of curb poured due to water and sewer restoration.
43,066	Lineal feet of sanitary sewer/storm sewer televised.
2,727	Fire hydrants flushed to remove sediment from 221 miles of watermain.
99	Sanitary sewer replacement inspections.
3,445	Lineal feet of storm sewers flushed.
414	B-Box repairs/replacements.
15	Hydrant replacements.
355	Hydrants painted.
8,000	Service on over 200 vehicles and equipment were completed by Fleet Services, including 758 preventative maintenance inspections.
2,875	Residential pickups from the annual Branch Pick-up Program, that generated 1,200 cubic yards of woodchips. An additional 475 holiday trees were also chipped.
670	Requests for parkway tree maintenance, inspection, storm damage, and fertilization.
370	Parkway trees planted.

Annual Open House

The Department conducted its 6th Annual Open House in November for residents, businesses and organizations of the community. Over 130 members of the community attended. Attendees viewed Village vehicles, visited with an arborist, were informed about how the Village water and sanitary sewer system operates, and viewed the weather tracking system for snow and ice control operations. The sign shop demonstrated their techniques while producing miniature signs for children.



Department of Human Resources Management

The Department's activities are focused into five main operational areas: Administration and Policy Development, Compensation and Benefit Management, Employee Relations and Labor Negotiations, Recruitment and Manpower Staffing, and Risk Management and Safety.

Department Highlights

Despite a cut in total staffing hours, the Human Resources team had a successful and productive year. The new Performance Evaluation and Merit Compensation system were put into place. The new Personnel Policy Manual was completed, approved, and distributed to all employees. New programs were introduced to our employees, including a new Identity Theft option offered by PrePaid Legal and a third deferred compensation program (Fidelity Investments), which gives employees another option to invest for the future.

Recruitment and Manpower Staffing

As a result of economic realities in 2004, the size of the authorized workforce decreased from 364 to 358 full time employees and from 454 to 450 total authorized positions. Although the authorized workforce decreased in 2004, 34 full and part-time employees and 23 seasonal employees were hired.

Insurance Protection of Village Assets and Activities

The Village moved the health insurance program to the Intergovernmental Personnel Benefit Cooperative (IPBC). Although the Village's health insurance carrier remains BlueCross/BlueShield through IPBC, two new plan designs, in addition to the existing offerings, were provided in the PPO plan. Employees now have more choices in selecting a plan design that meets their individual needs. Additionally, the Village will benefit from a lower stop loss level and more stable health insurance costs as a member of the IPBC. IPBC is a governmental pool that has been in existence for 23 years and includes 43 member municipalities.

Safety Awareness

The many aspects of the Village's safety awareness efforts were continued in 2004. There were a record number of attendees at the Village's Safety Luncheon, and 15

employees were recognized for not having an injury or illness during the past 12 months. During this period, the Village was in compliance with all mandated Federal, State, and local training, testing, information distributions, and inspections.

Benefits and the Benefit Fair

The fourth annual Employee Benefits Fair proved the most successful to date with more than 60% of total Hoffman Estates employees in attendance. With the selection of a new broker, IPBC, the employees were given the choice of the returning HMO and PPO plans, and the addition of two new tiers of PPO plans. A new all PPO dental plan with Unicare, and a new flexible spending plan with HCap were well received additions to the total employee benefit package.

The Mayor and Village Board honor employees with continual service through proclamations at Village Board meetings.

Firefighter Steve Kulovsek of the Fire Department is pictured at right at the August 2, 2004, Board meeting honored for 25 years of continual service to the residents and businesses of the Village of Hoffman Estates.



Department of Information Systems

The Department of Information Systems is comprised of six full-time employees and some additional seasonal employees who assist with the Geographical Information Systems (GIS) technology. The Department of Information Systems provides 24/7 on-call technical support for 275 workstations at all 8 municipal facilities. In addition, all members of the Department are A+, Microsoft Office, and Novell certified. The Department of Information Systems provides training and support for all nine Village Departments.

Department Highlights

In an effort to continuously improve the IS Department Technical Support Hotline, we switched to a three person rotation. The three members of the technical support team each spend two weeks as the on-call individual. In addition, each member of the team maintained the Microsoft Office Specialist Certifications in 2004, requiring expert proficiency in Word, Excel, and Access.

After many years of planning, the Village is achieving the goal of a self-sufficient data communications infrastructure. Reliable connections will shortly be completed for all Village facilities, including fire stations.

GIS Expansion

As part of the GIS strategic plan, GPS was used in the field to collect nearly 15,000 data points this year. Collection of features is now completed for the Village south of the Tollway.

The development of our browser-based GIS, ArcIMS was continued this year. Several training sessions were held for Village employees in the use of ArcIMS.

Village Intranet

The Village Intranet website (www.hoffnet.gov) was moved to a new server to enhance and improve its performance. New features include the ability to report statistics on the number of visits to each page of the Intranet. These traffic reports show us what areas are popular with our employees and assist in planning growth.

EOC Modernization

The IS department expanded the capabilities of the Emergency Opera-

tions Center (EOC) this year. We arranged the lease of a portable training lab of laptops and a printer for use in the EOC. The entire room was rewired for data and voice communications. Training sessions were begun on setup and teardown of the equipment. In addition, key members of the EOC Team were shown how to use ArcIMS with the SmartBoard Interactive Display.

GIS Application Development

Using a grant of \$2,000 from our GIS software vendor ESRI, an application was designed which allows Public Works personnel to collect data points on signs throughout the Village. The data collected is then imported directly into a sign layer of our mapping system. Each sign has its physical characteristics, as well as maintenance and inspection records associated with it. As a result of our GIS Specialist's efforts, the Village will no longer need to spend the \$500 annually for support on our old sign software.

Documents to the Web

In an effort to move our meeting agendas and packets to the public, training and support were provided in the use of our network scanners for document management. All Departments have access to the devices and have received training.

Voice Communications

Phone Systems, Voice Mail, and Call Accounting upgrades were all completed this year. In addition, the development of a five year cyclical replacement program for all voice systems as part of the Capital Improvements Program was implemented. This will provide funding

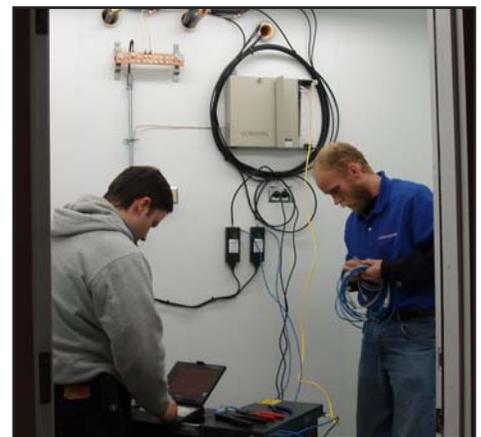
for regular maintenance and upgrades to the phone system in the future in the same manner our data systems are managed.

Fiber Optic Infrastructure

Expansion of fiber optic infrastructure was completed to include Fire Station 22, eliminating dependence on the cable television company for connectivity. The old fiber between Public Works Center and the Village Garage was replaced. Lastly, a length of fiber was run between the Stonington water tower and the Village Garage to serve as a high speed link to the wireless equipment at the water tower.

Wireless Data Communication

Fire Stations 21, 23, and 24 were included in the wireless infrastructure project. This brings high speed wireless network access to our three fire stations whose locations make fiber optic cabling impractical. This project is the final stage in our elimination of the reliance on the cable television institutional network for data communications.



Configuration of wireless equipment inside the Stonington water tower and connection to Village fiber optic cabling.

Police Department

The Police Department is comprised of 95 sworn officers and 44 non-sworn personnel under the direction of Chief Clint Herdegen. The units of the Police Department include: Administrative Services, Juvenile Investigations, Problem-Oriented Policing, Tactical, Patrol and Response, Traffic Control, Investigations, Community Relations, Canine, Special Services, and Records.

Department Highlights

The Department started using a program called "ICLEARS," which was developed by the Chicago Police Department. The program uses our livescan fingerprint system, which now allows an officer to search names and fingerprints for arrest records and photographs.

The Police Department also started using a new "PIMSNET" program, which records all of our arrest and case data. This new program allows for report writing directly into the program, which will eventually provide for wireless report writing.

The Police Department conducted over 16,000 hours of training for officers and civilian employees during 2004. This training included HAZMAT topics, weapons training, officer safety, Unified Command with Police and Fire, Emergency Operations Center (EOC) training, and Policy and General Order review.

A new "Automatic External Defibrillator" was installed at the Department and all officers were trained and certified in its use.

A great deal of training was completed with the EOC and the concept of Unified Command and the Incident Command System. The Police Facility EOC was upgraded with state-of-the-art equipment. Training was conducted with not only the Police and Fire Departments, but also involved Public Works, Finance, General Government, and all other levels of the Village. Training sessions were held to prepare all participants should a disaster happen in the Village. Participants worked together to solve response problems that they may encounter with personnel, equipment, evacuations, etc.

During 2004, Sgt. Mike McCarthy retired after 27 years with the Department and Sgt. Bob Kravetz also retired with 27 years.

From January to March 2004, Assistant Chief Steven Casstevens attended the FBI National Academy in Quantico, Virginia. The 3-month program is designed to allow training for executive level law enforcement with the FBI. Topics included computer crimes, forensics, police and the media, legal issues, behavioral sciences, and physical training. Assistant Chief Casstevens is only the third member of the Hoffman Estates Police Department to attend the course.

In 2004, the men's locker room was remodeled. This project, which was long overdue, added shower facilities and updated the lockers, flooring, and lighting.

During the latter part of 2004, promotional testing was conducted for the position of Sergeant and Lieutenant. The current list expired in 2004 and the new list will be in effect for 2 years.

Two sessions of the Citizen Police

Academy (CPA) were conducted in 2004, with over 50 persons graduating. The CPA gives local residents the unique opportunity to obtain insight into the operations of the Department. Topics include emergency dispatch, officer safety, "shoot-don't shoot" scenarios, traffic safety program, traffic crash investigations, interviews and interrogations, and more. The Academy lasts 13 weeks and meets one night a week.

The Citizen Police Academy Alumni Association had a variety of fundraising efforts during the year. These efforts raised over \$12,000 to be used to help fund a new K-9 unit for the Department.

In August 2004, a Hoffman Estates resident and her two children were presented the Illinois "Saved By The Safety Belt" award at a press event in Chicago. The mother and her children were broadsided in a crash and survived injury because they were wearing their seatbelts and were secured in child restraints. Sgt. Mike Brady helped present the awards, along with State Senator John Cullerton and Illinois Secretary of Transportation Tim Martin.



Members of the Village Board and Police Department pose with the 2004 Citizens Police Academy graduates at a November Board meeting.

Summary of Department by Section/Division:

Patrol

The officers of the Patrol Division continue to be the strength of the Department, being the first-responders to calls-for-service. In 2004, the Department responded to 26,599 calls-for-service, up from 26,250 in 2003. Patrol officers were involved with traffic safety initiatives, bike patrol, and Community Relations efforts. During the year, officers of the Patrol Division made a total of 1,613 arrests.

Investigations

During 2004, the Investigations Division worked on 911 cases. The Division had a clearance rate of 87% and also made a total of 250 arrests. The Division also recovered a total value of \$67,779 in property and money.

Juvenile Investigations

During 2004, the Juvenile Section arrested 60 juveniles and referred 15 to the Peer Jury program. There were 32 juvenile petitions filed and 20 cases referred to other agencies for disposition. The Section is staffed by one Sergeant and two Investigators.

Tactical Operations

The Tactical Section is staffed by one Sergeant and 5 Tactical officers. The Section made a total of 220 arrests in 2004. Of these arrests, there were 26 felonies, 37 misdemeanors, 32 drug arrests, and 65 other arrests.

Community Relations & Problem Oriented Policing (POP)

The Community Relations and POP Sections work hand-in-hand throughout the year on numerous programs for the Department, including the Bike Helmet program, the Neighborhood Watch program, the Citizen Police Academy, DARE, G.R.E.A.T., Lions Pride, Breakfast Club, Police Explorers, National Night Out, Child Safety Seat installations, and the Gun Lock program. These Sections also operate the Community Resource Center.

Traffic

This Section handles numerous programs, including all traffic-related public information and education campaigns and many enforcement campaigns. In 2004 the Section processed 333 abandoned autos, investigated 236 hit-and-run crashes, and issued citations for overweight truck violations totaling \$101,333 in fines.

Staff Services

This Section is responsible for Department training, testing, and hiring of new officers, Front Desk

Operations, court preparation, property and evidence processing, and maintenance of Department records. During the year, the Department inventoried 1,137 items of evidence/property and returned 182 items to their owners. The Property Room Administrative Services Officer is also a certified marijuana leaf technician, and tested 168 pieces of evidence in 2004. The Department conducted over 16,000 hours of training for its employees.

<http://www.hoffmanestates.org/police>

The Police Department received awards in 2004 for the excellent quality of their online services: The Golden Web Award for Web Design from the International Association of Webmasters and Designers, The Police Guide Award for Excellence, and The National Crime Information Exchange Award.



"We have reviewed your web site and wish to compliment you on your design and layout. Your site is an excellent example of utilizing the Internet to promote law enforcement and provide very useful information to other law enforcement agencies and the general public. The Internet, due to efforts by those like yourself, is becoming a very powerful tool for educating the public on law enforcement, promoting public awareness and assisting in the solving of crimes. Never before has there been such a public forum." - National Crime Information Exchange Award

Fire Department

The Fire Department is comprised of 100 sworn and non-sworn employees in the Divisions of Administration, Operations (Suppression, Emergency Medical Services, Special Operations, Training, Vehicle Extrication, and Capital Equipment), Fire Prevention Bureau, and Public Relations.

Department Highlights

With the continual development of the western areas of the Village, nearly 1,000 new homes are now equipped with residential sprinklers. Hoffman Estates now has more homes with residential sprinklers installed than any other community in the State of Illinois, according to statistics provided by the Northern Illinois Sprinkler Association.

Emergency Response Activity

The overall number of emergency responses for the Fire Department was 4,582, as compared to 4,570 calls in 2003, which represents a 0.3% increase.

Emergency medical-related calls accounted for 62% of the Department's emergency responses in 2004. This is a decrease from 2003, when medical calls represented 63% of emergency responses.

Suppression

The Department ended 2004 with a total of 4,582 emergency responses; 1,731 of these were for fire suppression-related activities.

Fire loss for 2004 totaled \$4,033,630, representing a 78% increase from the 2003 fire loss of \$2,266,370. The increase is directly linked to 13 major structure fires throughout the year, namely:

1025 Mayfield Lane - 01/04
 1981 Chelmsford Place - 01/08
 1270 Rosedale Lane - 01/17
 2052 Parkview Circle East - 02/06
 1630 Fairfield Lane - 04/14
 405 Washington Boulevard - 05/19
 1085 Valley Lane - 06/16
 945 Harrison Lane - 06/27
 2220 Hassell Road - 07/04
 1075 Higgins Quarter Drive - 08/08
 401 W. Higgins Road - 11/09
 565 Hill Drive - 11/13.

Emergency Medical Services

Seventy-eight paramedics, eight emergency medical technicians, and three members are currently studying for certification, which provides the Emergency Medical Services to the citizens of Hoffman Estates.

In 2004, the Department responded to 2,860 medical emergencies. These responses were categorized as follows: 1,608 were advanced life support (ALS) and 1,249 were basic life support (BLS).

Vehicle Extrication

The Vehicle Extrication Division is responsible for providing training, equipment, maintenance and a support system relating to all areas of patient extrication during automobile accidents. During 2004, the Department responded to 388 motor vehicle accidents, 6 of which involved extrication. Six Fire Department members were trained in Vehicle Machinery and Extrication techniques during 2004.

Underwater Rescue

During 2004, the Department responded to three dive rescue responses within our jurisdiction. Department divers also responded to several incidents outside of our jurisdiction as part of the Mutual Aid Box Alarm System (MABAS) response system. The largest of these incidents was a drowning in Palatine. Throughout 2004, dive team members participated in monthly diving training sessions, including hosting one MABAS Division I training session in August at the Max McGraw Wildlife Foundation property.

Training Division

Training for the Hoffman Estates Fire Department highlights include:

- **Mandatory live burn training in Elk Grove** for all Department members in actual fire suppression exercises using the Elk Grove Village Fire Department Training Tower.
- **Rope Assisted Search Procedures** focused on the use of ropes while conducting search and rescue activities.
- **Officer Development Training** was a formal program establishing training criteria for administrative, leadership, and command training for our officers.

Department personnel completed a total of 25,649 hours of training in the following categories: Rescue, Fire Suppression, EMS, Prevention, Hazardous Materials, Personnel Development, and other outside classes, resulting in an average of 279 hours of training per member of the Department in 2004.

Fire Prevention Bureau Annual Inspections

The three civilian inspectors and two shift inspectors completed 489 annual or semi-annual inspections on existing commercial, industrial, or multi-family occupancies during 2004. Follow-up on the outstanding violations required 544 re-inspections of the occupancies.

Public Relations

The Public Relations Division consists of 18 Department members specially trained as public educators. These educators teach in the many different training programs conducted by the Public Relations Division.

A Lieutenant assigned to shift is responsible for supervising the Public Relations Division. This Division has been divided into nine smaller groups: Preschool Program, Grade

School Program, Cable Television, Business Programs, Residential Safety Inspections, Smoke Detector Program, CPR/AED, and General Programs.

Pre-School Program

During the past year, Fire Department personnel taught fire safety lessons to a total of 574 children in 30 classrooms.

Grade School Program

This year, a total of 7,275 children received fire safety education. These programs were conducted in 295 classrooms in nine schools. This is an increase from 6,451 students in 254 classrooms in 2003.

Business Program

The Hoffman Estates Fire Department offers a wide variety of pro-

grams to the business and commercial community. Programs include fire extinguisher training, evacuation planning, fire safety education, public speaking opportunities, and CPR/AED classes. During 2004, 17 business programs were completed.

Smoke Detector Program

In the year 2003, the Fire Department changed the smoke detector program in that it gives away smoke detectors free of charge to residents. During 2004, the Department gave away 97 smoke detectors throughout the community. This is an increase from 57 smoke detectors given away in 2003.

CPR/AED Program

A total of 189 area residents received some type of CPR training,

from basic first aid through full CPR certification. A majority of Village Hall employees have been trained on the new AED that was installed at the Village Hall.

General Programs

General programs consist of station tours, block parties, and various other programs that the Department completed throughout the year. During 2004, the Department hosted 48 station tours and visited 31 block parties. Additionally 33 miscellaneous programs were conducted. Over 9,500 people were contacted through these programs. The Department also hosted another Citizen Fire Academy with 16 graduates during 2004.

Hoffman Estates Firefighters educate the community regarding fire safety and prevention, through school and outreach programs such as block parties annually.



Finance Department

The Finance Department is responsible for maintaining the Village's financial assets and investments. The department also oversees water billing and annual budget preparation.

Adoption of the 2005 Budget

No formal budget reduction plan, as in years past, was needed during 2004, but the expected increase in the economy was still not being seen. The primary focus of the 2005 budget was to preserve a high level of services to the resident and business community in light of the reduction needed to balance the 2005 budget. On December 6, 2004, the Village Board formally approved a balanced budget for fiscal year 2005 totaling \$109,074,211.

Series 2004 General Obligation Bond Refunding

During 2004, in light of a favorable interest rate environment, the Village refunded approximately \$6,765,000 of the Village's General Obligation Bond series 1997B, realizing a present value savings of \$441,200. The refunding was completed in October 2004. As part of the process, Standard and Poor's and Moody's both reaffirmed the Village's existing ratings of AA+ and Aa2 respectively. The rating agencies cited the Village's high income levels and per capita market values, sound financial performance based on a diverse revenue stream, and a long-term trend of growth expected in the Village's large economic base in their rating.

Implementation of CommunityPlus Software

The Finance Department was involved in the training and successful implementation of the latest upgrade in the Pentamation software. CommunityPlus provided improvements to our Utility Billing, Cash Receipts, Accounts Receivable, and False Alarm modules.

Financial Reporting Award

The Village of Hoffman Estates' comprehensive annual financial report for the year ended December 31, 2002, was awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada. The Certificate of Achievement is the highest form of recognition for excellence in state and local government financial reporting. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. This was the 20th consecutive year the Village has achieved this prestigious award.

2004 EDA Surplus Distribution

The Economic Development Agreement and EDA indenture provide that a certain amount of incremental revenues be declared surplus each year and be returned to the County for distribution to affected taxing districts.

On December 20, 2004, the Village Board approved the 2004 distribution of surplus in the amount of \$2,556,296.36, for the 2003 tax levy year. This represented a 19.6% increase over the surplus declared last year. The breakdown of the surplus by taxing district is depicted below:

Taxing District	Amount
School District 300	1,348,063.85
Barrington Public Library	78,661.08
Village of Hoffman Estates	336,297.65
Hoffman Estates Park District	167,803.54
Elgin Comm. College Dist. 509	126,715.85
N.W. Mosquito Abatement	3,107.47
MWRD	128,096.95
Barrington Twp. Gen Asst.	1,035.83
Barrington Twp.	13,120.45
Suburban TB Sanitarium	2,071.65
Cook County Forest Preserve	21,061.76
Cook County	238,239.61
School District U-46	91,416.61
Poplar Creek Library District	604.06
TOTAL	\$2,556,296.36

Department of General Government

The Department of General Government encompasses activity within the offices of the Economic Development Area Division, the Economic Development Coordinator, Cable Television, Corporation Counsel, and the Village Manager's Office (including administrative and legislative staff members).

Department Highlights Unique Zip Code

Village officials continue to work with outside lobbyists, area legislators, and the U.S. Postal Service to obtain unique zip codes for the Village of Hoffman Estates. In 2004, the Village President, Corporation Counsel, and Village Manager met with senior officials from the Postal Service in Washington, DC. Subsequent meetings have been very productive and the Village anticipates a formal proposal for unique zip codes from the Postal Service in early 2005, with possible implementation in the Summer of 2006.

Economic Development

In 2004, interest in the Prairie Stone EDA dramatically increased, yielding several major developments proposed for construction in 2005. Sears is partnering with the Ryan Companies and has proposed an 11,000 seat multi-purpose indoor entertainment and sports arena in the middle of Prairie Stone. Cabela's, purveyor of outdoor sporting goods and apparel, is looking at Prairie Stone for the location of their Illinois retail store. This store promises to be a regional attraction, boasting 215,000 square feet of retail space. In November, construction of a 25,000 square foot building for the Inter-Industry Conference on Auto Collision Repair (I-CAR) began at the intersection of Trillium Boulevard and Higgins Road. A second office building adjacent to the I-CAR building was also approved and is scheduled to begin construction in Spring 2005.

The approval of the Poplar Creek Crossing retail development at the southwest corner of Higgins Road and Route 59 is expected to spur development in the eastern portion of Prairie Stone.

Residential Solid Waste and Recycling Program

In 2004, the Village replaced the burdensome sticker program with a flat fee waste collection service through a new contract with Groot Recycling and Waste Services, Inc. The implementation of this program greatly increased the simplicity and convenience for both residents and staff. Moreover, it greatly reduced the high rate of evasion and illegal dumping experienced previously. Residents are now able to easily dispose of all non-hazardous waste material.

Corporation Counsel

The Village Board is advised on procedures and updates of the law by the Corporation Counsel. Commissions of the Village are regularly updated with statutory and case law changes, especially the Fire and Police Commission, Zoning Board of Appeals, and Plan Commission. Statutory and case law changes are interpreted for Department and Division Directors on a regular basis. Contracts and other legal documents are reviewed for each Department as well. This past year's highlights include work on the proposed arena, the commercial development at Routes 59 and 72, annexation and development agreement in the western portion of the Village, as well as work on incentive agreements for new development.

The Village's website is an integral part of the Village's communications strategy to provide timely and relevant information to residents and businesses throughout the community.

Litigation involving the Business TIF District has been ongoing. Land development issues, such as the restrictive land use covenants on the Sears parcel placed by Barrington Hills and South Barrington, have required litigation as well. Employment issues and coordination of negligence cases with the Village's insurers have also been the responsibility of the Corporation Counsel.

Acting as Village Prosecutor with two assistants, the Corporation Counsel covers the 28 housing, misdemeanor, and traffic Circuit Court sessions each month.

In cooperation with the courts and the Police Department, the Corporation Counsel's Office has continued to stress traffic education and safety in the Traffic Court Division of the Circuit Court. The Housing Court Division of the Circuit Court has benefited the Village by providing time to address housing and code violations with the resultant successful effect through firm orders, follow-up, and fairness.

The Village Website

Staff members from the Village Manager's office continue to maintain and expand the Village's website at www.hoffmanestates.org

The Village of Hoffman Estates

GOVERNMENT RESIDENTS BUSINESSES VISITORS

Sears Centre Arena
Click here for additional information on the proposed Sears Centre Arena.

Pay your Garbage Bill Online
Visit www.groot.com to pay your garbage bill online, view your account and check out the specifics about the Hoffman Estates Residential Solid Waste Program.

Mercury Thermometer Exchange
The Village of Hoffman Estates and Solid Waste Agency of Northern Cook County (SWANCC) are sponsoring a Mercury Thermometer Exchange. Hoffman Estates Residents may bring their mercury thermometers to the Village Hall during normal operating hours (see below) through May 31, 2005. Mercury Thermometers will be disposed of and residents will be given a mercury-free thermometer.

Search
Search the Village Web Site, Municipal Code or the world wide web.

E-Pay: Online Bill Payment
Purchase recycling bins and garbage stickers or pay water bills, fees and tickets online. Click here to connect to the Village's Online Payment web site, Illinois E-Pay: www.groot.com
Click here to pay your garbage bill online and view garbage and recycling service information.

Contact
Click here for contact information for the Village of Hoffman Estates.

Service Request
Click here to send a Service Request to the Village Manager.

NETV
Click here to view a complete

Hf

Department of Health and Human Services

The Department of Health and Human Services continues to provide high quality health and wellness programs throughout the year to improve the quality of life for Village employees and residents.

Department Highlights:

Health and Human Services added new Adult Health Clinics at Prairie Stone Health and Wellness Center in January and provided 109 health tests to Hoffman Estates residents. Department nurses gave 1,653 health tests during 2004 at the Adult Health Clinics.

The first Baby Safety Open House was held in September to observe Infant Safety month. Exhibitors presented on different areas of expertise, such as baby car seat and electrical safety, baby soothing, infant nutrition, breast-feeding, infant development, KidCare insurance, and Women, Infants, and Children (WIC) programs. Fifteen families and couples attended this event and received valuable information regarding prevention and safety for infants and were able to spend personal time and consult with experts.

The Department hosted its first Divorce 101 seminar in November. This seminar targeted recently divorced individuals or individuals considering divorce in order to provide valuable information on co-parenting, financial, and legal issues, as well as the impact of divorce on children. Divorce 101 was a collaboration with the Schaumburg Police Department and the Village of Schaumburg.

The Department completed renovations in the Play Therapy Room. Creating a child-friendly environment is important for working with children. Health and Human Services works with children of all ages from as young as 3 years of age.

In 2004, the Department received an increasing number of requests from residents, Police and Fire Departments, and the Division of Code Enforcement, to assist seniors who are unable to care for themselves or

live independently. Department staff collaborated with local agencies, such as Kenneth Young Center, Alexian Brothers Behavioral Health Hospital, and Schaumburg Township. In collaboration with Code Enforcement, the Department is working to develop a Wellness Team that will consist of members from the Departments of Health and Human Services, Police and Fire, and the Division of Code Enforcement to better respond to and assist residents who face multiple economic, health, and mental health barriers or otherwise have difficulty caring for themselves.

In 2004, the Department developed training for cultural sensitivity and increasing cultural competence among Village staff in order to better serve the residents of Hoffman Estates. Training was conducted by Dramatic Diversity, a theatre-based multi-cultural training group, in December with staff from General Government, Fire, Police, and Public Works. The Department continues to conduct a weekly cultural competence training for Department trainees.



In 2004, the Department began planning a community outreach project for youth called Photovoice that highlights diversity in Hoffman Estates. To enter the contest, children will submit a photograph

and write an essay about diversity. The Department has targeted local schools to participate in this project. The photo gallery will be displayed at the Village Hall. A curriculum on diversity has been created for schools that will facilitate discussion of diversity in the classroom.

The Department continues to work with community organizations to provide enhanced services to residents, including the Community Resource Center, Destiny Church Health Fair, Harper Health Fair, Sears Wellness Days, Party in the Park, and the Salvation Army. Health and Human Services is dedicated to community partnership and has solidified important alliances with the school districts, local elementary schools, and the Children's Advocacy Center. Through these collaborations, numerous outreach and prevention programs have been provided to Hoffman Estates children and families.

Health Services continues to provide high quality preventative health services to the residents of Hoffman Estates. Staff nurses provided 1,035 child vaccinations during the Well Baby and General Immunization Clinics. In the Adult Immunization Program, nurses gave 223 TB tests and 159 adult vaccinations in 2004. The mobile Tuberculosis van of the Suburban Cook County Tuberculosis Sanitarium District continues to provide free TB tests and chest x-rays twice a month at the Village Hall. Due to a nationwide flu shortage, the Department's flu shipment was cancelled. By working with the Illinois Department of Public Health, the Department was still able to provide a flu clinic for infants and an adult flu clinic for seniors and high-risk adults.

Village Clerk

The Village Clerk acts as custodian of the Village seal and official keeper of the records for the Village of Hoffman Estates. The responsibilities of the Village Clerk are numerous and are defined by state and local statutes. These include recordkeeping; indexing; transcribing Village Board minutes; acting as deputy registrar for the Cook County Clerk; recording all plats, liens, property exemptions, tax levies, the annual budget, and various other documents with the County; publishing bid notices and presiding over bid openings; publication and indexing of all ordinances passed by the Village Board; licensing all businesses, including contractors and home occupations; providing new residents with "welcome packets"; and receives and complies with all Freedom of Information requests.

In 2004, the Village Clerk's office, with the cooperation of the Finance Department processed a total of 3,467 pet licenses, and 876 voter registration applications.

As the designated agent by the U.S. Department of State for passport services for the Village of Hoffman Estates, the Clerk's office processed 719 passport applications in 2004.

As keeper of the records, the Village Clerk was responsible for 36 resolutions, 106 ordinances, the filing of over 42 documents with the Cook County Clerk's office, and the minutes from 28 regular and special Village Board meetings, as well as 33 sets of minutes for Executive Sessions.

The Village Clerk issued approximately 2,327 business licenses including retail, general contractors, home occupations, and general premises. The Village Clerk mailed 2,157 "welcome packets" to new residents in 2004.

Finally, the Village Clerk's office was responsible for publishing 24 bid notices for public projects in 2004 and attending each opening.

Addendum

COMMUNITY DATA

Founded
1959
Population
50,573
Land Area
22.1 square miles
Government
Council-Manager

LODGING
8 hotels in the Village;
1,000 rooms available

RESTAURANTS
80 Village restaurants featuring varied cuisines

TRANSPORTATION
Roadways
Interstate 90 (Northwest Tollway)
6 state and county highways with regional significance
Commuter Rail
Metra Rail Stations nearby on Springinsguth Road (*Schaumburg*) and Northwest Highway (*Palatine*)
Airports
—O'Hare International Airport
—Schaumburg Regional Airport
—DuPage Regional Airport
—Palwaukee Regional Airport

DEMOGRAPHICS

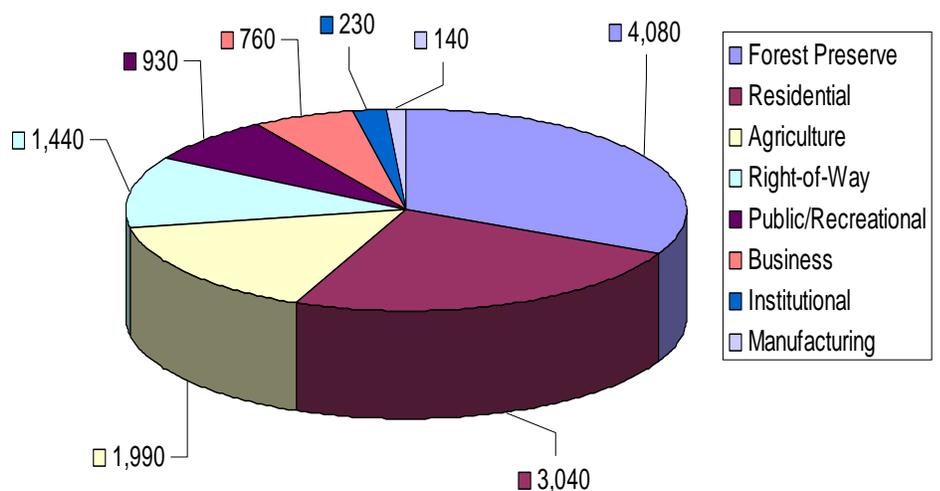
Primary Statistics
17,246 - Total Households
2.87 - Persons per Household
33.6 - Median Age
\$23,426 - Per Capita Income
\$73,685 - Household Income

Education
24% - High School Graduate
24% - Bachelor's Degree
23% - Some College
12% - Graduate Degree
11% - No High School Diploma
08% - Associate Degree

Age
23% - Aged 45-64 Years
22% - Aged 20-34 Years
19% - Aged 35-44 Years
16% - Aged 5-19 Years
07% - Aged 0-4 Years
07% - Aged 65+ Years

Race
68% - White
15% - Asian
11% - Latino/Hispanic
04% - Black/African American
02% - Other

Zoning Distribution in Acres



Addendum

Boards & Commissions:

- Arts Commission
- Barrington Road Interchange Task Force
- Barrington Square Mall Land Use Committee
- Capital Improvements Board
- Celebrations Commission
- Children’s Memorial Commission
- Commission for Disabled and Seniors
- Comprehensive Plan Advisory
- Cultural Awareness Commission
- Economic Development Commission
- Electrical Commission
- ESDA
- Environmental
- Police & Fire Commission
- Firefighters Pension Board
- Fourth of July Commission
- Historical Sites Commission
- Local Historian
- Plan Commission
- Road Improvement Impact Fee Traffic Advisory Commission
- Roselle Road Business District Committee
- Sister Cities Commission
- Stormwater Management
- Utility Commission
- Veterans Memorial Commission
- Western Area Services Development Committee
- Youth Commission
- Zoning Board of Appeals

Municipal Facilities

Village Hall

1900 Hassell Road
Hoffman Estates, IL 60195
Phone: 847-882-9100

Police Department

Bruce C. Lind Complex
1200 Gannon Drive
Hoffman Estates, IL 60194
Emergency: 9-1-1
Phone: 847-882-1818

Public Works

2305 Pembroke Avenue
Hoffman Estates, IL 60195
Phone: 847-490-6800

Fire Department

Administration
1900 Hassell Road
Hoffman Estates, IL 60195
Emergency: 9-1-1
Phone: 847-882-2138

Station 21

2225 Flagstaff Lane
Hoffman Estates, IL 60194
Emergency: 9-1-1
Phone: 847-882-2138

Station 22

1700 Moon Lake Boulevard
Hoffman Estates, IL 60194
Emergency: 9-1-1
Phone: 847-882-2138

Station 23

1300 Westbury Drive
Hoffman Estates, IL 60195
Emergency: 9-1-1
Phone: 847-882-2138

Station 24

2601 Pratum Drive
Hoffman Estates, IL 60192
Emergency: 9-1-1
Phone: 847-882-2138

Officers and Department Directors:

Village President	William D. McLeod
Trustee	Susan H. Kenley-Rupnow
Trustee	Edwin L. Frank
Trustee	Karen V. Mills
Trustee	Lloyd H. Boester
Trustee	Rodney R. Rusakiewicz
Trustee	Cary J. Collins
Village Clerk	Virginia M. Hayter
Village Manager	James H. Norris
Assistant Village Manager	Daniel P. O'Malley
Corporation Counsel	Richard N. Williams
Finance Director	Michael DuCharme
Fire Chief	Kevin Rynders
Director of Community Development	Richard Unwin
Director of Health & Human Services	Bianka Hardin
Director of Human Resources Management	Patrick Seger
Director of Information Systems	Gordon Eaken
Police Chief	Clinton J. Herdegen
Director of Public Works	Kenneth Hari

Village Board and Standing Committee Meetings

Village Board meetings are held on the first and third Monday of each month at 8:00 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Transportation and Road Improvement; Planning, Building and Zoning; and General Administration and Personnel Committees meet on the second Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Public Health and Safety; Finance; and Public Works and Utilities Committees meet on the fourth Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call 847-882-9100. All telephones are V/TTY. The switchboard is open weekdays from 8:30 a.m. until 5:00 p.m.

2005 Special Events

Dr. Martin Luther King Jr. Event	January 17, 2005
French Evening, Dinner, and Silent Auction	February 4, 2005
7th Annual Village Improvement Day	April 16 (23), 2005
Community Wellness Day	May 7, 2005
Unity Day	June 18, 2005
Fourth of July Celebration	July 1-4, 2005
Summer Concert Series	July 7, 14, 21, 28 and August 4 & 11, 2005
Pumpkin Fest	October 22, 2005
Holiday Tree Lighting Ceremony	November 19, 2005
Teddy Bear Holiday Party	December 10, 2005

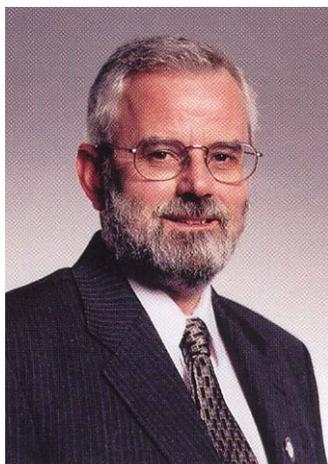
LEFT: Fireworks light up the sky at Village Hall in a dazzling display for the 4th of July.



BOTTOM LEFT: Unity Day brings the community together at the Village Green to celebrate our diversity of culture and heritage.

BOTTOM RIGHT: Music fills the air on the Village Green during the Summer Concert Series with bands and singers performing a variety of musical genres.





Top Row, From Left

*William D. McLeod, Mayor
Susan H. Kenley-Rupnow, Trustee
Edwin L. Frank, Trustee*

Middle Row, From Left

*Karen V. Mills, Trustee
Lloyd H. Boester, Trustee
Rodney R. Rusakiewicz, Trustee*

Bottom Row, From Left

*Cary J. Collins, Trustee
Virginia M. Hayter, Village Clerk*
