



VILLAGE OF HOFFMAN ESTATES



2006 ANNUAL REPORT



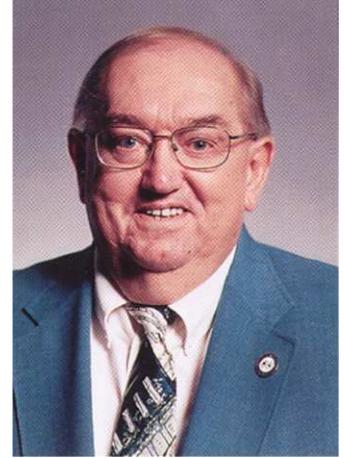
Village of Hoffman Estates Officials



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Honorable Mayor and Board of Trustees
Village of Hoffman Estates, Illinois

Ladies and Gentlemen:

2006 was marked by continued growth and development within the Village of Hoffman Estates and exceptional service delivery to our residents and business community. As the Village continues to grow and thrive as a residential and business community, our focus on providing high-quality services to our residents and businesses remains steadfast.

Throughout 2006, operating departments within the Village provided high levels of excellent service and earned accolades from institutions across Illinois and the United States. The Hoffman Estates Police Department received a state-wide traffic safety award and national traffic safety award for outstanding traffic safety programs and policing efforts, and Hoffman Estates Police Officers Mark Mueller and Mark Wondolkowski were recognized by the Illinois Department of Transportation for their diligence in removing impaired drivers from our roadways. With an emphasis on training, the Hoffman Estates Fire Department bolstered the skills of our firefighters by participating in several live drills, including live burn exercises, multiple-victim drills and self-contained underwater breathing exercises. The Village's fire inspector, Mario Tristan, received an award from the Illinois Fire Safety Alliance for his commendable dedication to fire safety education and fire prevention.

The Department of Health and Human Services expanded its service delivery in 2006 by surpassing the number of immunizations and health screenings provided to our residents in 2005, ensuring provision of affordable health and mental health services to residents of the Village. The Department of Public Works continued to provide exceptional snow and ice removal services throughout 2006. Additionally, members of the Village's Fleet Services team was recognized by the Automotive Service Excellence group for the seventh consecutive year.

Several signs of the Village's continued growth were manifested, including development projects both completed and proposed in 2006.

The Poplar Creek Crossing shopping center opened in March 2006, with Target as the anchor. The landscape of the Prairie Stone Business Park continues to evolve, with the addition of Mary Kay Cosmetic's regional headquarters and distribution center, as well as commencement of construction on Serta International's facility and W-T Engineering's new building. Most notably, the Sears Centre arena opened in October 2006 in the emerging entertainment district within Prairie Stone. In 2006, plans for a Cabela's store were announced, as well as plans for an indoor/outdoor waterpark and hotel.

Sustained residential growth within the Village was a hallmark of 2006, including plans for single-family home developments such as Yorkshire Woods I, White Oaks Units 4 and 5, Beacon Pointe, Haverford Woods and Haverford Place. Poplar Creek Village, an apartment community for active seniors, began construction in 2006 and is expected to be completed in early 2007.

As we progress into 2007, the Village will continue its dedication to providing excellent services to our residents and business community while exercising fiscal prudence and responsibility. The coming year will surely be filled with challenges often encountered in flourishing, diverse and growing communities such as Hoffman Estates; as well as high-quality service delivery and continuation along our path of Growing to Greatness.

Sincerely,



James H. Norris
Village Manager

2006 Development Highlights

The level of development activity in 2006 remained very high with many active projects ranging from single-family housing subdivisions to upgrades, existing shopping centers, and completion of the new Sears Centre arena. A summary of development activity in various portions of the Village is provided below. In addition, activity related to special projects, as well as annual work program items, is provided for each of the divisions.

Roselle Road Business District

At the Golf Center shopping center, which was upgraded in 2005 with new building façades and parking lot landscaping, two new tenants are attracting shoppers. Aquarium Adventures and Glass Works opened in spring 2006 and complement the existing retail stores in Golf Center. Just south of Golf Center, the Michael's Tanning building and site were improved with a new facade along with similar site and landscape improvements.

Adjacent to the Valli Produce shopping center, the old vacant KFC building was demolished and the site was converted to an attractively-landscaped parking lot that was desired by Valli Produce.

The Village used Tax Increment Financing (TIF) funds to partner with Valli Produce to acquire the site, demolish the existing building, construct a new parking lot and provide perimeter landscaping.



Shopping Center Improvement Projects Completed in 2006

Three shopping centers completed site improvements in 2006 in conformance with the requirements of the Shopping Center Improvement Program: Crossroads Commons, Golf-Rose Annex and Poplar Commons. Crossroads Commons installed landscaped islands and screening in the rear service aisle. Golf-Rose Annex completed a thorough overhaul of the property, including a new façade and additional trees, landscape islands, a sidewalk and dumpster enclosures. Poplar Commons completed site improvements in the western portion of the property by adding trees and green space. The parking lot aisles were rearranged in preparation for future phases, in which the entire site will be renovated to meet Village Code.

Plan Approvals in 2006

This year, the Brandess Center West and Forest View Plaza shopping centers received approval for site improvements per the Shopping Center Improvement Program. Brandess Center West on Golf Road received approval for parking lot improvements, including trees to be planted in new landscaped islands. New masonry dumpster enclosures will be installed in the service aisle. The Forest View Plaza at Algonquin Road and Huntington Boulevard received approval for significant landscaping improvements on the property. The approval includes the



addition of dozens of trees on the property and the expansion of several landscaped islands. Trees will also be installed on the Park District property north of the center. A proposal for relocating the access driveway was not approved.

Western Development Area

The most significant changes in the western portion of Hoffman Estates are the completion of the Sears Centre indoor arena within the Prairie Stone Business Park (at the intersection of Prairie Stone Parkway and Columbine Boulevard) and the Poplar Creek Crossing shopping center (at the intersection of Route 59 and Higgins Road). The Sears Centre opened with concerts, including Duran Duran, Bob Dylan and Lionel Richie, and is home to professional sporting events such as the United Hockey League's Chicago Hounds, Major Indoor Soccer League's Chicago Storm, the National Lacrosse League Shamrox, and the Continental Indoor Football League's Chicago Slaughter. This multi-purpose indoor arena will provide a variety of entertainment, sports, and family events throughout the year.

The Poplar Creek Crossing Shopping Center opened in March, with a new Target store, closely followed by Cost Plus World Market, Linens 'n' Things, TJ Maxx, Kirkland's, Office Max, PetSmart, Oshkosh B'Gosh and Lane Bryant Cacique. In the fall, Claim Jumper restaurant and Buffalo Wild Wings opened, providing dining opportunities in the western portion of the Village.



Benefits of the Shopping Center Improvement Program: landscaped islands in the Crossroad Commons parking lots (left), façade improvements in the Golf Center (center), site and parking lot improvements in Poplar Commons (right).

2006 Development Highlights (continued)



In the course of just over one year, the Sears Centre arena emerged from the ground in Prairie Stone, making its debut in October 2006 as a premier venue for sports, music and entertainment events in the Chicagoland area.

Within the Prairie Stone Business Park, Mary Kay Cosmetics opened a regional office and distribution center. In addition, plans are currently under development for a Cabela's retail store, an indoor/outdoor water park, an outdoor amphitheater, several restaurants and retail stores. All of this will combine to provide what will become a very popular entertainment district. Serta International's headquarters, W-T Engineering and the Camelot School are currently under construction.

Village-Wide Projects

At the Fountain Crossing development on Barrington Road, two new restaurants opened. Jersey's Pizza and Grill offers a casual dining experience. LaStrada Ristorante is a white tablecloth Italian restaurant that opened late in 2006.

The Motor Werks Infiniti auto dealership at the corner of Golf Road and Gannon Drive opened in the fall and complements the other auto dealerships on Golf Road.

The St. Alexius Medical Center campus continues to expand and develop. A 130,000 square-foot expansion to the hospital and a new medical office building was completed in 2006. A new parking deck was also completed, along with site circulation and surface parking improvements.

Residential Projects

The western area of the Village is the focus of new residential subdivisions, mostly single-family, but also some active adult/senior housing. A total of 144 single-family homes were occupied in 2006 as Hoffman Estates continues to grow to greatness.

Yorkshire Woods I (south of Shoe Factory, east of Rohrssen and north of McDonough Roads) will total 43 single-family homes and is being built by Dartmoor Homes, with prices starting at \$490,000.

Airdrie Estates (northeast corner of Rohrssen and McDonough Roads): This site will include 18 custom single-family homes, with lot prices starting at \$250,000.

In *White Oaks Units 4 and 5* (west side of Rohrssen Road, south of Shoe Factory Road and north of Golf Road), a total of 274 single-family homes are being built by Kimball Hill Homes on 54 acres, with prices beginning at \$422,000.

The *Beacon Pointe* (Essex Drive, north of Shoe Factory and west of Beverly Roads) subdivision will consist of a total of 193 single-family homes on 198 acres being built by Ryland Homes and Kirk Homes, with home prices starting at \$396,000.

Haverford Woods/Ryland Homes (Shoe Factory Road and Essex Drive) received preliminary approval for a 55 single-family home subdivision on 45 acres, with final approval anticipated in early 2007.

In *Haverford Place* (north side of Shoe factory Road, at Berner Drive), a total of 184 single family homes are being built in this subdivision, with prices starting at \$280,000.

Poplar Creek Village (Golf Road, adjacent to the Poplar Creek Golf Course) is a five-story apartment building consisting of 121 senior living apartments and is under construction. Completion of this residential development is scheduled for spring 2007.



Department of Development Services

Divisions of Code Enforcement and Planning

In January 2006, the former Department of Community Development was reorganized and reformed as a new Department of Development Services. Within Development Services, the Divisions of Economic Development, Planning, Transportation and Engineering and Code Enforcement all work together to attract new development to the Village, shepherd development projects through the approval process and to monitor and inspect projects for construction through the issuance of a certificate of occupancy.

Code Enforcement Highlights

The Code Enforcement Division's responsibilities include ensuring compliance with Village codes relating to property maintenance, health regulations, building construction (both commercial and residential) and zoning requirements.

The annual Multi-Family Inspection Program is a means for the Village to encourage continued maintenance of the multi-family dwellings in the Village. More than 300 inspections of building exteriors and common areas were conducted during 2006.

The Residential Home Inspection Program enhances the overall aesthetics of the Village housing. During the summer months, Code Enforcement officers inspect approximately 3,000 single-family residences in one of three geographic sections of the Village. More than 1,100 violations were noted during the 2006 Inspection Program.

Throughout the year, Code Enforcement officers investigate both residential and commercial complaints of Code violations. These complaints include such items as tall grass, outside storage, signs in the right-of-way, garbage placed out too early, home occupations, off-street parking and over crowding. The Village health officer conducts biannual inspections

of food establishments, retail food stores, daycare and healthcare facilities. During the summer months, public swimming pools are inspected.

In 2006, the Division received and processed more than 2,500 permit applications, reviewed construction documents for residential and commercial projects to ensure compliance with Village codes and conducted more than 8,000 inspections on commercial and residential permits.

Planning

Throughout 2006, work on a new Comprehensive Plan took place. Guided by the Comprehensive Plan Advisory Committee, the Village hired a consultant to assist with determining future land use and development within the Village. The Comprehensive Plan team (comprised of an advisory committee, consultant and Village staff) is analyzing existing conditions within the Village and looking into the future as to what changes should be recommended. Areas of study include land use, development,

redevelopment, neighborhoods, transportation and the potential for transit-oriented development in conjunction with new STAR Line (the inter-suburban commuter rail proposed by Metra). A concurrent effort by a similar team is looking at the Village's Sign Code and recommending revisions. The Sign Code regulates signs for all commercial properties, emphasizing Master Sign Plans for retail properties.

The Roselle Road Streetscape Study is guided by the Roselle Road Business District Committee, Village staff and an urban design consultant, to study the Roselle Road corridor from Golf Road south to Bode Road. This shopping area in the central portion of the Village is the focus of a study to recommend aesthetic improvements to the streetscape, sidewalks, public areas and private development sites (in cooperation with land owners) to provide a more visually attractive gateway to the Village, as well an improved shopping experience. Recommendations were presented to the committee at the end of 2006 and will be presented to the Village Board early in 2007.



Department of Development Services

Division of Transportation and Engineering

Engineering Division

In 2006, the Metropolitan Water Reclamation District (MWRD) released detention requirements within the Prairie Stone Business Park. This allows more freedom with the proposed land plans and enhances development of Prairie Stone. The Engineering Division assembled information, stated its findings and presented all to MWRD to successfully remove the detention requirements for all future development, as existing detention was already provided in the central wetland. The preservation of the central wetlands in Prairie Stone fulfills the detention requirements for the remaining undeveloped parcels.

The division coordinated acceptance of public improvements in three subdivisions and oversaw ongoing construction work in five other subdivisions and several non-residential projects, including the Sears Centre.

The 2006 Street Revitalization Project was completed on time and under the contracted budget amount of \$3.8 million, and included the seamless addition of three streets because project costs came in under budget.

The Division provided project management for construction of the Apple Street culvert project. Designed in 2003, this twin 4' x 6' box culvert replaced an aging corrugated metal pipe near Apple Street in Parcel A. Phase 1 (preliminary) work was completed in 2006, allowing Phase 2 (final) work to proceed in early 2007 on a similar culvert project within the Business District near Higgins and Roselle Roads. This culvert project will significantly reduce the flood plain in this area, enhancing redevelopment in the area of Hoffman Plaza.

The Algonquin Road sidewalk project, located between Ela Road and Winston Drive, utilized 80 percent federal funding to provide a new Village sidewalk connecting two subdivisions.

Transportation Division

Road Improvements & Traffic Signals

The Transportation Division coordinated with IDOT to install a new traffic signal on IL Rt. 59 at the entrance to Poplar Creek Crossing. This signal was operating in time for the Target grand opening and serves as a primary access point to the shopping center.

Working with the Prairie Stone Property Owners Association, the Division coordinated the activation of the new traffic signal on Beverly Road at Prairie Stone Parkway.

Plans for widening Shoe Factory Road and Beverly Road advanced through the preliminary phase. Shoe Factory Road will be widened to four lanes from just east of Beverly Road to just west of Essex Drive. Beverly Road will be widened to four lanes from its intersection with Shoe Factory Road to the I-90 entrance ramp. The curve on Shoe Factory at Rohrsen Road will be smoothed and a new traffic signal installed. An intergovernmental agreement with Cook County for the final engineering plan development was approved in 2006. This will allow final engineering to begin in 2007.

Division staff, along with the Planning Division, completed the five-year update of the Road Improvement Impact Fee program in compliance with State statutes. Impact fees were the primary source of local funds to pay for the Village share of the Barrington Road/Higgins Road intersection improvement.

Traffic Management & Operations

The Transportation and Engineering Division staff worked closely with the Police Department on a traffic management plan for Sears Centre events. Division staff arranged for the purchase of new portable changeable message signs to display traffic information and route guidance as a part of the traffic management for the arena. Signage was added on

Tollway, State and Village roads to assist patrons of the arena. The division assisted with review of parking operations and traffic management on public streets with Sears Centre staff and contractors and first-hand observations of traffic flow, traffic control signs and parking operations to assist the Police Department during opening events and will continue to work with the Sears Centre and the Police Department to make ingress and egress traffic flow as efficiently as possible. The division continues to support requests from residents and the Village Board for investigations of issues related to traffic volume, speed and parking.

Public Transportation

The Village hosted several STAR Line Task Force and Technical Advisory Committee meetings. The STAR Line, proposed by Metra, is a 55-mile rail service extending from O'Hare International Airport along the Northwest Tollway to Prairie Stone, where the EJ&E right-of-way will provide a connection to Joliet. Station areas are being studied in the vicinity of Barrington Road and in Prairie Stone. Planning efforts for the project are moving toward completion of the Alternatives Analysis phase, expected by mid-2007. Metra held public meetings in the summer of 2006 to solicit input on alternatives being studied; another meeting is expected in early 2007 before completion of the first phase of the study.

Pace Route 554 continued in 2006, with funding approved by the Village Board, as well as financial shares from Elgin, Streamwood and Schaumburg. In late 2006, the Village Board approved an agreement to continue Route 554 in 2007.

The division initiated the HOT Line (Pace Route 557) through federal transportation funds obtained in 2001. Since that time, ridership on the HOT Line has demonstrated steady growth. The route runs from the Barrington Metra Station to AT&T, Siemens, Claire's and ADP, which pay a share of the route's operating cost.

Fire Department

During 2006, several administrative changes were made within the department. Fire Marshal John Mayer was promoted to deputy chief-administration, and the fire marshal position was eliminated. Russ Gotha was hired as the new full-time fire prevention bureau manager and assumed the responsibilities of the former fire marshal position. Jeff Jorian, the former training officer, was promoted to assistant chief-training and safety, following elimination of the training officer position.

The department's current staffing is 100 sworn personnel: one fire chief, two deputy fire chiefs, one assistant fire chief, three battalion chiefs, four captains, 11 lieutenants, and 78 firefighters.

Four long-time employees retired during 2006: Captain Ron Antor (31 years), Lieutenant Scott St. John (30 years), Firefighter Richard Larsen (31 years) and Firefighter Al Pedersen (29 years).

Three new firefighters joined the ranks of the department in 2006:

Jacob Szafranski, Barton Needham, and Steven Furno.

Emergency Response Activity

The overall number of emergency responses from the Fire Department was 4,984; compared to 4,752 calls in 2005, which represents a 4.9 percent increase from 2005.

Fire Suppression Overview

The department responded to 1,627 fire suppression calls, which accounted for 33 percent of the department's emergency responses in 2006.

Of these responses, 48 fire incidents that resulted in financial losses, including 17 structure fires, 14 cooking fires and 17 vehicle fires. The total estimated loss from fires during 2006 was \$755,420.

Tragically, there was one civilian fire death during 2006. A 20-year-old man died in a structure fire on Oct. 15, 2006, at 1073 Atlantic Avenue. There were also eight civilian and four firefighter injuries sustained at fire scenes during 2006.

Emergency Medical Services

The department responded to 3,202 emergency medical calls, which accounted for 64 percent of the department's emergency responses in 2006.

Paramedics treated a total of 2,162 resident patients, 1,830 of whom were transported to the hospital. A total of 1,679 non-resident patients were treated, 1,083 of whom were transported to the hospital.

Motor Vehicle Accidents

Of the 3,202 emergency medical responses during 2006, 355 were related to vehicular accidents.

Training Division

Training highlights during 2006 include:

Live Fire Training

All department members were required to participate in a three-hour live fire training session conducted at the Carol Stream Fire Protection District training facility. This training requires all employees to demonstrate their fireground knowledge and skills relevant to their position and responsibility (firefighter, engineer or officer).

SCBA Training

Utilizing an abandoned Forest Preserve District house, all department members completed an advanced Self-Contained Breathing Apparatus course designed to train firefighters about entanglement hazards and proper procedures to utilize.

Burndown Drill

In cooperation with several surrounding fire departments, a live-fire burndown drill was conducted utilizing the acquired Forest Preserve District house on Huntington Boulevard (Freeman Road) just south of Whispering Trails.



Members of the Hoffman Estates Fire Department utilize protective clothing as they enter a building during a training exercise.

Fire Department (continued)

MABAS Division 2 Response Drill

A multiple-victim response drill was conducted on three consecutive Saturdays in September 2006. The scenario was a bus accident with multiple victims. The drills allowed participants to practice command operations and hands-on treatment/extrication of simulated patients.

Department personnel participated in a total of 26,571 hours of training during 2006. This is an average of 295 hours of training per department member.

Fire Prevention Bureau

The Fire Prevention Bureau is comprised of one full-time fire prevention bureau manager, two full-time fire inspectors and four part-time fire inspectors. During 2006, fire inspectors completed 1,651 annual inspections and re-inspections. Also, 378 plan reviews were completed and 1,147 inspections related to new construction were conducted. The bureau issued a total of 410 permits that generated \$108,847 in revenue. Fire Inspector Mario Tristan received the Wayne Luecht Award for dedication to fire safety education and fire prevention.

Public Relations and Public Education

Pre-School Program

During 2006 public educators



Graduates of the Citizen's Fire Academy, pictured with Lt. Anthony Butler, Chief Kevin Rynders, Trustee Lloyd Boester, Trustee Karen Mills, Trustee Rodney Rusakiewicz, Mayor William McLeod, Trustee Cary Collins, Trustee Ray Kincaid and Trustee Fred Crespo.

completed fire safety education programs in 24 classrooms within Hoffman Estates' 21 pre-schools, educating a total of 400 children in fire safety.

Elementary School Program

In 2006 public educators completed fire safety education programs in 244 classrooms within Hoffman Estates' 11 elementary schools, educating a total of 6,110 children in fire safety.

Business Program

Programs offered include fire extinguisher training, evacuation

planning and general fire safety education. During 2006, public educators completed 47 programs.

Smoke Detectors & Sprinklers

During 2006, firefighters distributed 87 smoke detectors to residents in Hoffman Estates. In many instances, firefighters also installed smoke detectors. Currently, there are more than 1,700 homes equipped with residential fire sprinkler systems. Hoffman Estates has more homes with residential sprinklers than any other community in the State of Illinois.

CPR/AED Program

During 2006, a total of 180 students, including residents, Village employees, and members of the business community, received of CPR or first aid training.

General Programs

General programs consist of station tours, block parties, and various other programs completed or attended by department members.

Citizen's Fire Academy

The Fire Department offered its annual Citizen's Fire Academy program, which 14 people attended.



Engine 21 used by the Hoffman Estates Fire Department in a call for service.

Finance Department

The Finance Department is responsible for maintaining the Village's financial assets and investments.

The Finance Department oversees and coordinates the following:

- Cash and Debt Management
- Pension Administration
- Budgeting and Purchasing
- Accounting, Auditing and Reporting
- Revenue Administration
- Tax Administration
- Billing and Collections
- Water Billing
- Customer Service
- Employee Payroll
- Office Services

Adoption of the 2007 Budget

On Dec. 4, 2006, the Village Board formally approved a balanced budget for fiscal year 2007 totaling \$133,984,361, which is 15.8 percent higher than the fiscal year 2006 budget. In the FY2007 budget, the Village is experiencing a 14.6 percent increase in General Fund revenues and a 12.8 percent increase in expenditures.

Due to the increase in revenues, operating and capital expenditures were funded at high levels. In the 2007 budget, 11 new positions have been added.

Utilizing the fund balance policy transfer from 2006 in the projected amount of \$143,420 and \$1,000,000 of fund reserves, FY2007 General Fund budgeted revenues exceed expenditures by \$52,380.

Financial Reporting Award

The Village of Hoffman Estates comprehensive annual financial report for the year ending December 31, 2005, was awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada.

The Certificate of Achievement is the highest form of recognition for excellence in state and local government financial reporting.

In order to be awarded the GFOA's Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report.

This report must satisfy both generally accepted accounting principles and applicable legal requirements. This was the 23rd consecutive year the Village has achieved this award.

2006 EDA Surplus Distribution

On Nov. 6, 2006, the Village Board approved the 2006 distribution of EDA surplus in the amount of \$2,959,095.83, for the 2005 tax levy year.

This represented a 9.3 percent increase over the surplus declared last year.

The breakdown of the surplus by taxing district is depicted below:

2006 EDA Surplus Distribution

Taxing District	Amount
School District 300	\$1,641,091.16
Barrington Public Library	\$69,614.96
Village of Hoffman Estates	\$380,174.44
Hoffman Estates Park District	\$201,690.76
Elgin Community College Dist. 509	\$177,639.77
Northwest Mosquito Abatement	\$3,797.52
Metropolitan Water Reclamation District	\$132,913.37
Barrington Township General Asst.	\$843.90
Barrington Township	\$10,970.62
Suburban Tuberculosis Sanitarium	\$2,109.74
Cook County Forest Preserve	\$25,316.83
Cook County	\$224,897.87
Consolidated Elections	\$5,907.26
School District U-46	\$81,343.31
Poplar Creek Library District	\$784.32
Total	\$2,959,095.83

Department of General Government

Unique ZIP Code

In July 2006, the U.S. Postal Service activated the Village's unique ZIP Code, impacting all residents and businesses in Hoffman Estates. The ZIP Code changes were:

- Addresses in 60173, 60194 and 60195 east of Bartlett Road and south of I-90 became 60169
- Addresses in 60195 north of I-90 became 60192
- Businesses in 60120 became 60192
- Addresses in 60192, 60067 and 60010 did not change

Creation of a unique ZIP Code for the Village provides several benefits to Hoffman Estates. The unique ZIP Code ensures mail will be properly addressed and delivered to residences and businesses in Hoffman Estates, the Village is distinguished from neighboring communities and that the Village will receive state and federal funds that are distributed by ZIP Code.

Community Development Block Grant

In 2006, the Village was designated as an entitlement community and awarded a \$310,381 Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD). The CDBG is a federal grant program which provides federal funding for locally-controlled projects.

As required by HUD, the Village submitted its Consolidated Plan, which is the Village's comprehensive financial plan for CDBG funds. CDBG funds can be used for a myriad of programs and initiatives that provide for the health, safety and welfare, community and housing needs of Village residents.

While the Village determines allocation of CDBG resources, HUD oversees use the Village's use of funds to ensure funds are used for CDBG-eligible purposes.

Cable TV

HETV entered its second year in 2006. In addition to the long-standing *Hoffman Estates Citizen News Magazine*, regular programs were added, including the Police Department's *Behind the Badge* and the Fire Department's *Fire Line*.

There were also 16 special events programs produced. Topics of these programs included our Sister City of Angouleme, France, to disaster preparedness, the September 11 Remembrance, Fourth of July parade and Hoffman Estates Builders museum program.

There are also several educational programs that air about health, ecology, education and military news, as well as programs from NASA and SeaWorld. The HETV schedule is available on the Village's website.

Video production equipment is in the midst of a three-year upgrade. New digital video cameras, with high definition capabilities, have been purchased along with two new AVID editing stations. By replacing current 10-year-old equipment, the new equipment is expected to provide quality improvement to HETV.

The Cable Television Division worked to address 66 complaints from residents about service from Comcast and AT&T. This is an increase from 54 complaints in 2005.

The division is working to negotiate a video service agreement with AT&T at the Village and regional levels, and renewing the Village's Cable TV franchise with Comcast.

Corporation Counsel

The Village Board is advised on procedures and updates of the law by the corporation counsel. Commissions of the Village are

regularly updated with statutory and case law changes in particular, the Fire and Police Commission, Zoning Board of Appeals and Plan Commission. Statutory and case law changes are interpreted for department and division directors on a regular basis.

Contracts and other legal documents are reviewed for all Village agreements as well. This past year's highlights include transactional work on the Sears Centre the commercial development of the western area including Cabela's, as well as work on incentive agreements for new development.

Litigation involving the Business TIF District at Roselle, Golf and Higgins Roads has been ongoing. Land development issues, such as the restrictive land use covenants on the Sears parcel placed by Barrington Hills and South Barrington, have required litigation as well.

Employment issues and coordination of negligence cases with the Village's insurers have been the responsibility of the corporation counsel and the litigation docket finished the year with only two cases pending in the courts.

Acting as Village prosecutor with two assistants, the corporation counsel covers the 28 housing, misdemeanor, and traffic Circuit Court sessions each month.

In cooperation with the courts and the Police Department, the corporation counsel's office has continued to stress traffic education and safety in the Traffic Court Division of the Circuit Court.

The Housing Court Division of the Circuit Court has benefited the Village by providing time to address housing and code violations with the resultant successful effect through firm orders, follow-up, and fairness.

Department of Human Resources Management

Administration

In 2006, the Department of Human Resources Management embarked on several projects, including a major initiative to evaluate the sick time usage of Village employees. Through facilitation of the Sick Leave Study Committee, HRM has raised the awareness of sick leave usage to its highest level. Coupled with supervisor training, the Village has seen an improvement in the number of sick hours used by employees for non-long term leaves during 2006. Also, as part of the work performed around sick leave usage, the committee developed a new sick leave procedure and continues to develop an incentive program, which is planned to be implemented at a later date.

Another major initiative performed by HRM was an independent Fair Labor Standards Act (FLSA) audit. As part of a regular assessment of pay and benefit practices, HRM, with consultation from an FLSA attorney, researched current FLSA law requirements and evaluated the Village's pay practices along with position status (exempt or non-exempt). The salary ranges of merit employees were reviewed by conducting a targeted wage analysis of similar positions in comparable communities to ensure that step and merit salary ranges installed in 2007 are competitive with area market values.

Recruitment and Staffing

A total of 52 full-time and 13 part-time positions filled in 2006, as well as 24 seasonal and temporary positions. The staffing specialist was involved in 116 interviews. The Village's authorized full-time staff increased from 359 to 367 budgeted positions, while the total number of all authorized positions increased from 443 to 448. 1,838 applications and resumes were received and processed in response to advertised vacancies or as unsolicited submissions. The staffing specialist evaluated and expanded recruitment sources to generate a more diverse

base of qualified candidates.

The staffing specialist and HR coordinator implemented several of the planned Diversity Program initiatives, including the bilingual achievement point system and the diversity recruitment report. A diversity task force was established and programs have been planned to celebrate cultural differences, along with employee diversity training.

Benefits

HRM completed its second year with the Intergovernmental Personnel Benefit Cooperative (IPBC), which included benefit providers such as Blue Cross Blue Shield, UniCare Dental Insurance, ING Life Insurance and Gallagher Benefit Services serving as consultants to the IPBC. The HR coordinator planned and hosted two employee benefit fairs as a start of the 2006-2007 open enrollment period for employee benefit programs. Representatives from numerous providers and suppliers of employee services participated in the fair. The fair was oriented toward employees and their families. A new flexible spending (Section 125) program was introduced. WageWorks was chosen again for the employee health and child care flexible spending programs. Part of the new program provided each employee with a debit card for easy fund withdrawal from their flexible spending accounts.

Training and Development

As part of the 2006 goals and objectives, HRM presented several training programs to the supervisory and management staff. This training focused on effective performance appraisal processing, how to provide appropriate employee feedback and successful communication techniques. Another series of trainings was presented on powerful writing skills.

Labor Relations

A new collective bargaining agreement was successfully reached with Hoffman Estates Chapter 97 of

the Metropolitan Alliance of Police (MAP), which represents the Village's Police Department sergeants. The new agreement is for four years and is in effect through Dec. 31, 2008. A collective bargaining agreement was successfully reached with the Public Works union, Teamsters Local 714. The agreement is effective through Dec. 31, 2009.

Risk Management

With a greater focus on customer service, the risk manager coordinated numerous meetings with department directors and provided regular updates of existing workers' compensation claims. Returning injured employees to work in either light-duty or full-duty capacity as soon as possible and ensuring employees were provided the most reasonable and necessary medical care in a timely manner were priorities of 2006.

The risk manager worked closely with the Village's workers' compensation third-party claims administrator, defense counsel and other vendors to ensure proper handling of the Village's workers' compensation claims. Additionally, several liability/property claims were handled to conclusion. In 2006, the excess property and liability insurance program and the excess workers' compensation insurance program were renegotiated. The renewal of the Village workers' compensation third-party claims administrator contract was negotiated by the risk manager with no increase in service fees. Throughout the year, the risk manager conducted several safety hazard surveys of Village facilities and brought safety concerns to the attention of appropriate individuals for abatement.

The risk manager worked closely with Village employees to identify hazardous chemicals that must be reported to the U.S. Environmental Protection Agency (EPA) on an annual basis, and completed and submitted Tier II reports required by the EPA. Per OSHA regulations, the OSHA 200 injury log was maintained and posted.

Department of Health & Human Services

Clinics and Immunizations

This year, Health & Human Services nurses provided 1,110 blood pressure screenings, 386 blood sugar, 192 hemoglobin and 188 total cholesterol tests during Adult and Employee Health Clinics. This was a 13 percent increase in screenings provided last year. By offering this service, adults are able to keep track of important health statistics, which can lead to the prevention of heart disease, stroke, and other serious conditions. Staff nurses met with 133 residents to provide complete lipid profiles and provided individualized feedback on results of the profiles. Demand for this service was high throughout the year.

Providing immunizations at an affordable cost is extremely important to HHS. In 2006, staff nurses served 725 children by providing 1,281 child vaccinations. This is a 24 percent increase in child vaccinations administered from last year. In addition to child vaccines, nurses administered 204 adult vaccinations in 2006, a 28 percent increase from last year. The HHS flu clinics also continue to be a success with 1,120 residents and employees receiving the vaccine this year.



A nurse from HHS provides a glucose screening at an Adult Health Clinic.

Professional Counseling Services

HHS continues to provide affordable, high-quality individual, couples, and family counseling to Hoffman Estates residents and employees. The department provided 1,048 hours of counseling services in 2006. HHS is a clinical training site for five psychology students and one post-doctoral fellow.

In 2006, HHS implemented a new community prevention focus to the training. The focus will help HHS to better serve Hoffman Estates residents by developing effective community programs that are based on best practices identified through research.

Partnerships and Programs

HHS is proud of the many partnerships with community organizations throughout Hoffman Estates. These partnerships enable HHS to provide enhanced services to residents and employees. HHS has solidified important alliances with the Hoffman Estates school districts, social service agencies, senior centers, local libraries and municipalities, Harper College, St. Alexius Medical Center and local places of worship. By working with these organizations, numerous prevention programs and services have been provided to Hoffman Estates children, teens, adults, seniors and families.

In November, HHS partnered with the Village of Schaumburg Family Services, Schaumburg Police Department's Special Services Unit and the Schaumburg Township District Library to host Divorce 101. The workshop was designed for individuals considering divorce, or who are currently going through divorce. Topics covered were co-parenting after divorce, the impact of divorce on children, finances during divorce, divorce law, and self



The play therapy room is utilized during child counseling sessions offered by HHS.

care. This year, more than 30 individuals attended the workshop held at the Schaumburg Township District Library. Over 90 percent of attendees' evaluations indicated that all the presentations were helpful.

Each year, HHS invites Dr. Thomas Phelan, author of internationally-read *1-2-3 Magic*, to speak at the Village Hall in September. During the presentation, Dr. Phelan focuses on parenting and provides a step-by-step approach to discipline. This year, 150 parents attended the presentation. This presentation is extremely popular with the community with attendance filling to capacity every year.

In May 2006, HHS held its second youth photo contest and gallery. This year's theme was family traditions. The project promotes family resiliency and celebration of diversity in Hoffman Estates by encouraging residents to visit the gallery to see the range of positive family traditions that exist in Hoffman Estates. The gallery was displayed between May 15 and June 2, 2006. More than 40 residents viewed the gallery and voted on their favorite entry.

Department of Information Systems

NIMS Compliance

All members of the IS Department became certified in at least FEMA IS-100 and IS -700 NIMS training. This is in preparation for the Village-wide effort for emergency preparedness. This is the baseline level of certification identified by the Emergency Operations Center Committee for IS staff.

GIS Expansion

All utility features for the Village are completed and available on the Village's Intranet site. Arc/SDE was upgraded this year and the Freeance product was added, which enhances the speed and precision of the Village's internal GIS web browser-based display. The large aerial photos can now be quickly displayed by employees, along with the relevant parcel and geographic data for an area. New topographic information was developed to show slope and terrain values from the detailed elevation data received through our partnership with Cook County.

In 2006, work began on a property easement file. This file will outline all easement properties within the Village and will be a supplement to the property parcels main database file. Work continued this year with collecting traffic signs as well as developing a database linked with GIS that records history. Approximately 30 percent of the Village has been collected.

Other projects included a database merge on fire hydrants and street lights. Additionally, a history database was developed based off the traffic sign inventory model.

Cost Saving Initiatives

The printer maintenance contract provided over \$4,500.00 in parts and labor for printer repairs during 2006 at no cost to the Village. Spam has become a terrific drain on resources for all organizations. It decreases productivity and increases operating costs. The Village's spam filter statistics show that nearly 1.5 million

email messages were sent to the Village, with only about 250,000 being valid emails. Blocking spam email at the firewall level has been very cost effective.

In 2006, the department began migration of all network functions from Netware to Microsoft. The Village entered into a lucrative six-year contract for enterprise licensing. As the department phases out the Netware products in 2007, the Village will begin to realize a savings on our network licensing. By the end of 2007, the greatest remaining challenge will be the changeover from Novell GroupWise to Microsoft Exchange. Ultimately the Village will have a uniform, mainstream environment which will be easier to manage and expand as needed.

Disaster Recovery & Contingency Planning

As part of internal emergency operations planning process, the department has been developing contingency plans for disaster recovery situations. Imaging of our File Servers has begun, to allow a bare metal recovery scenario. Also, a storage area network (SAN) was installed in 2006 to consolidate data file storage. The 2007 budget includes funds to install a second SAN at the Police Department to enable complete replication of our critical data across the locations.

Pentamation

A new module called Time Entry, which allows detailed employee time recording, was rolled out to several departments. It allows a greater level of detail in recoding attendance, absence, sick time and other benefit time for all employees.

In 2006, the Village's ZIP Codes changed, which precipitated an analysis of the existing addresses in all databases. As a result of this analysis, it was determined that address information in all the applications needed to be corrected

for consistency and accuracy. Currently, CommunityPLUS 8.0 has separate address entry tables for each application, and this created a situation in which a constituent's address was entered differently in each of the 15 separate applications. This would prevent the department from reaching the goal of being able to link to our GIS application via the address to permits, utility billing, code violation, etc.

Pentamation now offers CommunityPLUS in a single database format, in which there is an address entity table that all applications are linked to. Address information is only entered here, preventing redundant data. The department's goal is to implement CommunityPLUS 8.1 as soon as possible, especially since the work to correct the addresses is currently being done for the ZIP Code conversion. The corrected address data will allow for a smoother conversion than would have been possible before these corrections were made.

Voice Communications

Phone systems upgrades were continued this year. This was the second of a five-year cyclical replacement program for all voice systems as part of the Capital Improvements Plan. This will provide funding for regular maintenance and upgrades to the phone system in the future in the same manner the data systems are managed.

Wireless Data Communication

With migration to Microsoft networking products a prototype wireless access point was installed in the Village Training Room.

Village Intranet

The Village Intranet website was improved and a content management application was added, simplifying the process for each department to add information to the Intranet site. A frequently asked questions page, numerous manuals and reference documents for employees were added.

Police Department

The Police Department continued to develop our interoperability capabilities throughout the State of Illinois with the addition of an Illinois Law Enforcement Alarm System (ILEAS) mutual aid radio furnished by ILEAS, allowing the department to communicate with ILEAS units from other agencies during callouts for a disaster response in Hoffman Estates or throughout Illinois.

The Police Department continued its involvement in the Cook County Operation Shield program, a county-wide wireless initiative to ensure a coordinated disaster response within the county. During 2006, our first Village hotspot was installed at the Police Station on Gannon Drive, with additional hotspots planned for the tollway radio towers and the Sears Centre area. Additional equipment and camera purchases to increase coverage and enhance our use of this system are planned during 2007.

In October, a grant in the amount of \$96,227 was received from the Illinois Department of Transportation's Division of Traffic Safety for the Traffic Law Enforcement Program (TLEP). This grant provides funds for officer overtime to concentrate on enforcement of safety belt laws, speeding violations and impaired driving.



Chief Clint Herdegen, Officer Mark Wondolkowski, Officer Mark Mueller and retired Illinois State Police Colonel Dan Kent, pictured with Trustee Lloyd Boester, Trustee Rodney Rusakiewicz, Mayor William McLeod, Trustee Cary Collins and Trustee Ray Kincaid.

The Department received a first place award in the Illinois Traffic Safety Challenge. The program, administered by the Illinois Association of Chiefs of Police recognizes law enforcement agencies for how they address traffic safety in their communities. The program judges agencies based on officer training, policies, recognition programs, public information and education efforts, enforcement and effectiveness. Additionally, the Department received the Pedestrian/Bicycle Safety Award for the best program in the state addressing this area of traffic safety. As part of this program, the Police Department received a \$7,500 speed monitor trailer from Decatur Electronics.

The department also received a first place award in the National Law Enforcement Challenge. Similar to the Illinois Challenge, this program is administered by the International Association of Chiefs of Police and judges agencies on a national level.

In November, the Illinois Department of Transportation recognized two HEPD officers for their continued efforts at removing impaired drivers from our roadways. Officer Mark Mueller was recognized for making over 200 DUI arrests since 2001 and Officer Mark Wondolkowski was recognized for making over 300 DUI arrests since 2001.

The Citizen's Police Academy provides citizens with an opportunity to learn about police functions through classroom lecture, demonstrations and practical exercises. Two sessions of the Citizen's Police Academy were held in 2006. Fifteen classes have successfully completed the program



Decatur Electronics presents the Police Department with their new speed trailer.

since its inception in the fall of 1999.

The Police Department conducted more than 14,400 hours of training for officers and civilian employees during 2006. Training included Basic Officer Academy Training, National Incident Management System (NIMS), weapons training, officer safety, supervisory training, in-service training, Emergency Operations Center (EOC) training, and policy and general order review.

Summary of Department by Division/Section:

Patrol Division

The Patrol Division is divided into three patrol watches, each commanded by a lieutenant and two sergeants. Staffing is varied on each watch, based on calls for service and other needs. The division also includes two K-9 officers.

The Police Department created a new patrol beat in 2006 to cover the growing development in the western area of Hoffman Estates. With an increase in staffing approved in the 2006 budget, the Police Department was enabled to staff this new beat on all three shifts, which allowed the department to have two full-time officers in the western area around the clock, beginning in August 2006. The officers of the Patrol Division continue to be the strength of the

Police Department (continued)

department, being the first responders to calls for service. In 2006, the department responded to 26,898 calls-for-service, an increase from 25,641 in 2005. Patrol officers were involved with traffic safety initiatives, bike patrol and community relations efforts.

Investigations Division

During 2006, the Investigations Division worked on 1,171 cases, increased from 749 cases in 2005. The division had a clearance rate of 76 percent and made a total of 258 arrests, increased from 151 arrests in 2005. The division also recovered a total value of \$191,535.37 in property and money.

Juvenile Investigations Section

During 2006, the Juvenile Section arrested 127 juveniles and referred 11 to the Peer Jury program. There were 39 juvenile petitions filed and 24 cases referred to other agencies for disposition.

Tactical Operations Section

The Tactical Section made a total of 333 arrests in 2006, an increase from 192 arrests in 2005. Of these arrests, there were 79 felonies, 254 misdemeanors, 124 drug arrests, and 85 warrant arrests. The Section also seized \$9,193.00 in drug assets.

Special Services Division

The Special Services Division is responsible for managing the department's grants, written policies, vehicle maintenance, building maintenance, Police Chaplain Program and critical incident response training regarding NIMS compliance.

Traffic Section

The Traffic Section handles numerous programs, including all traffic-related public information, education campaigns, and many enforcement campaigns. The Section is also responsible for all abandoned auto processing, overweight truck permits, taxi and



The Traffic Section featured in a public education poster encouraging traffic safety in construction work zones.

limo licensing, private property enforcement agreements, towing contract and the coordination of all school crossing guards.

In 2006 the Section processed 246 abandoned autos, investigated 225 hit-and-run crashes, issued citations for overweight truck violations totaling \$61,251; and issued truck permits totaling \$12,550. The Section also presented six Saved by the Safety Belt Awards in 2006.

Staff Services Division

This division is responsible for department training, testing, and hiring of new officers, front desk operations, court preparation, property and evidence processing, and maintenance of Department records.

The division also includes the Community Relations/DARE Unit, the Problem Oriented Policing Unit and the Court Officer and Property/Evidence Room Officer.

Evidence Room

During the year, the department inventoried 1,726 pieces of evidence and property, increased from 1,697 items in 2005. The property room administrative services officer is also a certified

marijuana leaf technician, and tested 172 pieces of evidence, an increase from 127 last year.

There were 311 items sent to the state laboratory for testing; 1,423 items were disposed of, increased from 1,083 last year; and 91 items were prepared for court. Transfers of property (movement of items in or out of the property/evidence room) in 2006 totaled 12,986.

Community Relations & Problem-Oriented Policing

The Community Relations and Problem-Oriented Policing (POP) Units work hand-in-hand throughout the year on numerous programs for the Police Department, including the Bicycle Safety and Bike Helmet program, the Neighborhood Watch program, the Citizen Police Academy, D.A.R.E., Lion's Pride, Breakfast Club, Police Explorers, National Night Out, Home Inspection Program, child safety seat installations (installed 278 child seats in 2006), and the gun lock program.

These sections also operate the Community Resource Center. The Community Relations and POP Units also coordinated the Neighborhood Pool Party in June, as well as the Police Department Open House in August.

Department of Public Works

Department Highlights

The Parcel C water meter radio read upgrade project that began in 2006 was completed. Upgrade project work continued in Parcel D. The sanitary sewer rehabilitation Phase III continued with the replacement of 750 lineal feet of failed sewer pipe. Additionally, 120 feet of manhole relining was accomplished, including repair of a leaking joint which greatly reduced storm water infiltration into the sanitary sewer system. A failed storm sewer culvert pipe under Hassell Road between the North and South Twin Lakes required the replacement of 230 feet of pipe. Utility atlases were produced with a seasonal staff member using GIS technology. By using aerials and utility mapping, locators were able to respond to system locate requests more efficiently. A new security system was installed that covers all public buildings.

Productive Partnerships

Partnerships with the private sector provided enhanced municipal maintenance services, including restoration of utility excavations, sidewalk maintenance, street sweeping, pavement marking, streetlight pole replacements, street crack sealing, parkway tree trimming, grounds and janitorial maintenance at various locations throughout the Village. Contracted services were also utilized for assistance during major snowfall events. Working with the private sector gives the Village the capability to provide a wider range of cost effective services.

In 2006, the Village initiated a new cost sharing program with ComEd for replacing deformed trees located under electrical wires in the Village parkway along Hassell Road. Through the years, these trees have been severely pruned to prevent power outages that result from branches falling onto the wires. The program requires ComEd to pay 50 percent of the cost of replacement trees. The program is expected to take eight to nine years to complete.

Snow & Ice Control Operations

This program provides for de-icing and plowing approximately 153 miles of streets and 359 cul-de-sacs. Each Public Works employee supports operations. In 2006, Public Works engaged in 11 separate snow plowing and de-icing operations. The Public Works Emergency Operations Center was utilized at the Public Works Center to facilitate all snow and ice operations.

Facilities

In addition to providing routine maintenance and repairs for all public buildings, the Facilities unit completed 3,477 service requests, several major projects and equipment upgrades.

The Village Hall Space Utilization Study was completed, along with ongoing participation in the design of the new Police facility and Fire Station 24 relocation. An emergency generator and transfer equipment was installed at the Police Department for Emergency Operations Center functions and the Fire Station 21 backup generator was replaced. A new security control and camera system was installed at the Public Works Center, Fleet Services facility, Village Hall and water pump stations. Two new energy-efficient HVAC cooling towers were installed at the Village Hall and power quality improvements were completed for the computer room.

Fleet Services

1,332 repair orders were generated for maintenance and repairs on 200 Village-owned vehicles and equipment. Fleet Services staff performed 941 preventative maintenance inspections. The Automotive Service Excellence group awarded Fleet Services with the ASE Blue Seal of Excellence for the seventh consecutive year, recognizing the skill and expertise level of the mechanics through a testing and certification process.

Forestry

The Village was awarded its 15th consecutive Tree City USA award by the National Arbor Day Foundation. The annual Branch Pickup Program was conducted in October. 3,405 residential pickups generated over 1,270 cubic yards of wood chips. A tree-planting program in the fall of 2006 resulted in 363 new parkway trees that included the replacement of 101 trees that were removed due to storm damage, decline or vehicle damage.

A proactive program was undertaken in 2006 to monitor Village trees for signs of the Emerald Ash Borer (EAB) infestation.

A major component of the EAB program was public education that included informational brochures, articles in local papers, cable television and articles in the *Citizen* newsletter. Close communication was maintained with neighboring communities, the Illinois Department of Agriculture and the State Forester's office to remain current with activities and information



Members of the Fleet Services Team—Bob Markko, Pat Chlopek, Jay Jeffrey, Howard DeLord, Mike Backstrom and Larry Mayer—were awarded the ASE Blue Seal of Excellence award in 2006 for the seventh consecutive year.

Department of Public Works (continued)

related to its migration to the Northwest suburbs.

Traffic Operations

This unit maintains over 2,245 Village-owned streetlights. The unit has continued to reach its goal of repairing streetlights within three business days of a reported outage.

The change-out of seasonal decorative streetlight pole banners is also provided by this unit. Pavement patching, pothole repairs and utility cuts are performed within this program. 85,627 lineal feet of pavement lane markings were re-painted, and 1,124 miles of streets were swept. The installation and maintenance of traffic control signs by this unit helped to provide the safe and orderly flow of vehicular traffic.

Water, Sanitary & Storm Sewer Maintenance Program

The Department maintains 225 miles of watermain, 2,815 hydrants, four reservoirs, six water towers, two high service pump stations, and seven emergency standby wells. Responsibilities include managing the Village's water/distribution and sanitary sewer collection systems.

Staff ensures compliance with the Safe Drinking Water Act by managing programs such as weekly water sampling and lab testing, cross connection and backflow prevention and flushing of fire hydrants. In 2006, the Department was audited by U.S. Environmental Protection Agency (EPA) and received an outstanding review.

A Consumer Confidence Report required by the U.S. EPA and the Illinois Environmental Protection Agency was provided to all water customers. Work on the sanitary sewer system included maintenance of 18 lift stations, 174 miles of sewer main, cleaning and videotaping of sewer main lines, repairs and inspection of contractor work on private sewer service repairs.

Public Works Service Delivery in 2006	
4,121	Residential customer service requests
4,835	JULIE locates for excavation work. This is an 11 percent increase in JULIE locates done in 2005. Of the notifications received, 4,384 required a field locate response and 451 were considered an emergency priority.
139	Water distribution system repairs (96 leak repairs, 129 hydrant repairs)
155,381	Lineal feet of sanitary sewers flushed out of a total system of 907,304 lineal feet
26	Actual number of main line sewer backups cleared
10	Major sanitary sewer lift station pump repairs
228	Water meters repaired or replaced
685	Water meter radio read devices installed in Parcel C
3,788	Square feet of sidewalks/aprons replaced or repaired, due to water and sewer dig-up projects and annual concrete maintenance program
161	Lineal feet of curb poured due to water and sewer restoration
26,317	Lineal feet of sanitary sewer/storm sewer televised
2,815	Fire hydrants flushed to remove sediment from 225 miles of water main
122	Sanitary sewer replacement inspections
8,697	Lineal feet of storm sewer flushed
1,122	B-Box inspections, repairs/replacements
10	Hydrants replaced
10	Hydrants painted
428	Traffic-control devices/signs replaced
99	New traffic-control devices/signs installed as a result of new ordinances and/or Transportation Division requests
152,502	Lineal feet of street crack sealing completed
42	Banners and/or signs designed and fabricated for Village events
514	Service requests for streetlight repairs were completed, which represents a 52 percent increase from requests in 2005.
98	Driveway locations were repaired by Public Works as part of the 2006 Street Revitalization Project
3,405	Residential pickups from the annual Branch Pick-Up Program increased by 22 percent in 2006. An additional 386 holiday trees were chipped (wood chips are available for use year round).
880	Requests for parkway tree maintenance, inspection, storm damage and fertilization. 101 parkway trees required removal, due to storm damage, decline or disease.
363	New parkway trees planted
2,202	Parkway trees trimmed (1,600 by contractor, 602 by in-house crews)

Village Clerk, Boards & Commissions

Village Clerk

The Village Clerk acts as custodian of the Village seal and official keeper of the permanent records for the Village of Hoffman Estates.

The responsibilities of the Village Clerk are numerous and are defined by state and local statutes. These include recordkeeping; indexing; transcribing Village Board minutes; acting as deputy voter registrar for the Cook County Clerk; recording all plats, liens, property exemptions, tax levies, the annual budget and various other documents with the Counties of Cook and Kane; publishing bid notices and assisting with bid openings; publication and indexing of all ordinances passed by the Village Board; licensing all businesses, including contractors and home occupations; providing new residents with Welcome Packets; and receives and complies with all Freedom of Information requests, receives copies of appropriate Statements of Economic Interest.

In 2006, the Village Clerk's office processed a total of 4,082 pet licenses in cooperation with the Finance Department and registered 107 new voters. Cook County introduced early voting in 2006. More than 872 registered voters took advantage of the process and utilized early voting in the November election.

In the fall, general elections worked in co-operation with two full-time Cook County employees to provide three weeks of on-site early voting for Cook County residents, as Village Hall has been used for a collection station on Election Day. The Clerk hosts a "cookies and juice" reception to thank election judges for their services.

As the designated agent by the U.S. Department of State for passport services for the Village of Hoffman Estates, the Clerk's office processed 606 passport applications in 2006

and earned \$18,360 for the general fund. In 2006, the Clerk's office began offering application services on Saturdays. Saturday applications are accepted by appointment only.

As keeper of the records, the Village Clerk was responsible for 25 resolutions, 104 ordinances, filing of more than 39 documents with the Cook County Clerk's office, and a total of 30 sets of minutes from 26 regular and three special Village Board meetings, as well as 12 sets of minutes for Executive Sessions.

The Village Clerk issued approximately 1,986 business licenses including retail, general contractors, home occupations and general premises. The Clerk's office mailed 1,109 Welcome Packets to new residents in 2006.

The Clerk's office is also responsible for providing updates on the monthly meeting calendar and appropriately posting all meeting notices and agendas.

Finally, the Village Clerk's office was responsible for publishing 30 bid notices for public projects in 2006 and attending each opening.

The Village Clerk is also liaison to the Hoffman Estates Arts Commission and local Historian; and is curator to the Hoffman Estates Museum.

Boards & Commissions

Approximately 300 volunteers serve on the Village's 29 volunteer boards and commissions, which provide services to the Village such as plan reviews, zoning appeals, cultural celebrations, the Fourth of July festival, youth services, emergency and disaster assistance, fellowship events for seniors and much more. The volunteer boards and commissions serve in an advisory position to the

Village President and Board of Trustees.

Members of the Village's boards and commissions live or work in Hoffman Estates, submit applications to serve on a commission and are appointed to serve on the commission.

Each volunteer board or commission is overseen by one of the Village's six Standing Committees.

Volunteer Boards & Commissions

- Arts Commission
- Barrington Road Interchange Task Force
- Barrington Square Mall Land Use Committee
- Capital Improvements Board
- Celebrations Commission
- Children's Memorial Commission
- Commission for Disabled and Seniors
- Comprehensive Plan Advisory
- Cultural Awareness Commission
- Economic Development Commission
- Electrical Commission
- ESDA
- Environmental
- Police & Fire Commission
- Fiftieth Anniversary Commission
- Firefighters Pension Board
- Fourth of July Commission
- Historical Sites Commission
- Local Historian
- Plan Commission
- Road Improvement Impact Fee Traffic Advisory Commission
- Roselle Road Business District Committee
- Sister Cities Commission
- Stormwater Management
- Utility Commission
- Veterans Memorial Commission
- Western Area Services Development Committee
- Youth Commission
- Zoning Board of Appeals

Community Information

Demographic and Community Data

Founded: 1959

Population: 52,520
(2003 Special Census)

Land Area: 22.1 square miles

Households: 17,387
(2000 Decennial Census)

Persons per Household: 2.89
(2000 Decennial Census)

Median Age: 33.6
(2000 Decennial Census)

Per Capita Income: \$26,669
(2000 Decennial Census)

Median Household Income: \$65,937
(2000 Decennial Census)

Median Housing Value: \$181,700
(2000 Decennial Census)

Population Density: 2,250 persons
per square mile
(2000 Decennial Census)

Lodging: 8 hotels; 1,000 rooms

Restaurants: More than 80
restaurants in the Village, featuring
varied cuisine.

Transportation

Roadways

- Interstate 90 (Northwest Tollway)
- 6 State highways with regional significance
- 11 County highways with regional significance

Commuter Rail

- Nearby Springinsguth Road Metra Rail Station (Schaumburg)
- Nearby Northwest Highway Metra Rail Station (Palatine)

Chicagoland Airports

- O'Hare International Airport
- Midway International Airport
- Schaumburg Regional Airport
- DuPage Regional Airport
- Palwaukee Regional Airport

Top Area Employers

- Sears Holdings Corp.
- AT&T
- St. Alexius Medical Center
- Siemens Medical Systems
- GE Capital Services
- Automatic Data Processing
- Claire's Accessories
- Bosch Rexroth Corp.
- FANUC America
- Quest International
- Hoffman Estates High School

Education

- 11 elementary schools
- 1 junior high school
- 2 high schools
- 1 special education school
- Nearby William Rainey Harper College
- Northern Illinois University satellite campus

Recreation

- 3 golf courses
- 30 playground areas
- 23 baseball/softball fields
- 14 outdoor tennis courts
- 585 acres of parks and recreation



The annual Fourth of July Festival and Fireworks and outdoor summer concerts are two of the many summer events held in the Village of Hoffman Estates.

Village Contact Information

Elected Officials

William D. McLeod, Village President 847-882-9100 bill.mcleod@hoffmanestates.org	Karen V. Mills, Trustee 847-882-9100 karen.mills@hoffmanestates.org
Lloyd H. Boester, Trustee 847-882-9100 lloyd.boester@hoffmanestates.org	Rodney R. Rusakiewicz, Trustee 847-882-9100 rodney.rusakiewicz@hoffmanestates.org
Cary J. Collins, Trustee 847-882-9100 cary.collins@hoffmanestates.org	Raymond M. Kincaid, Trustee 847-882-9100 ray.kincaid@hoffmanestates.org
Fred Crespo, Trustee 847-882-9100 fred.crespo@hoffmanestates.org	Virginia M. Hayter, Village Clerk 847-882-9100 virginia.hayter@hoffmanestates.org

Department Directors

James H. Norris Village Manager 847-882-9100 jim.norris@hoffmanestates.org	Daniel P. O'Malley Deputy Village Manager 847-882-9100 dan.o'malley@hoffmanestates.org
Richard N. Williams Corporation Counsel 847-882-9100 richard.williams@hoffmanestates.org	Mark Koplin Assistant Village Manager— Development Services 847-882-9100 mark.koplin@hoffmanestates.org
Michael DuCharme Director of Finance 847-882-9100 michael.ducharme@hoffmanestates.org	Kevin Rynders Fire Chief 847-882-2138
Bianka Hardin Director of Health & Human Services 847-882-4445 bianka.hardin@hoffmanestates.org	Patrick Seger Director of Human Resources Management 847-882-9100 patrick.seger@hoffmanestates.org
Gordon Eaken Director of Information Systems 847-882-9100 gordon.eaken@hoffmanestates.org	Clinton Herdegen Police Chief 847-882-1818 clint.herdegen@hoffmanestates.org
Kenneth Hari Director of Public Works 847-490-6800 ken.hari@hoffmanestates.org	Richard Unwin Director of Special Projects 847-882-9100 richard.unwin@hoffmanestates.org

Addendum

Village Board and Standing Committee Meetings

Village Board meetings are held on the first and third Monday of each month at 8:00 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Transportation and Road Improvement; Planning, Building and Zoning, and General Administration and Personnel Committees meet on the second Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Public Health and Safety; Finance; and Public Works and Utilities Committees meet on the fourth Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call 847-882-9100. All telephones are V/TTY. The switchboard is open weekdays from 8:30 a.m. until 5:00 p.m.

Municipal Facilities

Village Hall

1900 Hassell Road
Hoffman Estates, IL 60169
Phone: 847-882-9100

Police Department—

Bruce C. Lind Complex

1200 Gannon Drive
Hoffman Estates, IL 60169
Emergency: 911
Non-Emergency: 847-882-1818

Public Works Center

2305 Pembroke Avenue
Hoffman Estates, IL 60169
Phone: 847-490-6800

Fire Department Administration

1900 Hassell Road
Hoffman Estates, IL 60169
Emergency: 911
Non-Emergency: 847-882-2138

Fire Station 21—

Carl W. Selke Station

2225 Flagstaff Lane
Hoffman Estates, IL 60169
Emergency: 911

Fire Station 22—

Michael J. O'Malley Station

1700 Moonlake Boulevard
Hoffman Estates, IL 60169
Emergency: 911

Fire Station 23—

Richard G. Cordova Station

1300 Westbury Drive
Hoffman Estates, IL 60192
Emergency: 911

Fire Station 24—

Jerome Denowski Station

2601 Pratum Drive
Hoffman Estates, IL 60192
Emergency: 911



VILLAGE OF HOFFMAN ESTATES
2006 ANNUAL REPORT