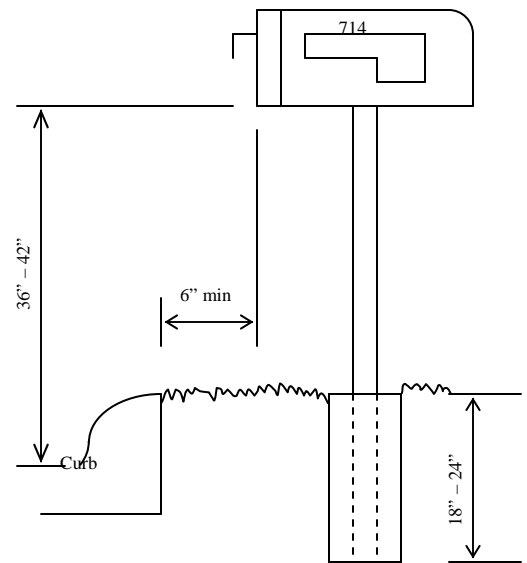


# 1

# Curbside Mailboxes

## Standards for Proper Installation

- Mailboxes must be mounted so that the front of the box and any portion of the supporting structure is a minimum distance of 6" from the back of the curb.
- All wood material used for posts must be treated with a preservative to prevent rotting.
- All posts used to support mailboxes must be set in concrete 18" to 24" deep.
- No bricks are permitted to be used to support boxes, per Village Ordinance.
- The height of the mailbox must be between 36" to 42" from the top of the street to the bottom of the mailbox.
- House numbers are required on all mailboxes; names are optional.
- Consist of a 4x4 wooden wolmanized post and a standard metal mailbox.



## Village-Paid Replacements

Occasionally mailboxes are damaged during snow and ice operations by plows. Repairs by the Village will be based on annual pre-winter inspections in accordance with certain guidelines.

First among them: any mailbox that does not meet the minimum set back established by the Village will not be replaced. additionally, any mailbox determined to be in disrepair or not structurally stable during annual inspections will not be replaced.

Should the homeowner wish to install a mailbox more costly than the Village standard, and it is damaged, the Village will only replace with standard materials listed above. Please note: Assuming the Village is responsible for damage, temporary repairs Will be made within 48 hours after the incident has been reported. Permanent repairs will be made the following spring.

To report a damaged mailbox, contact the Public Works Department at 847-490-6800.

