

Kitchen & Bathroom Remodeling



Village of Hoffman Estates

Code Enforcement

1900 Hassell Road

Hoffman Estates, IL 60169

(847) 781-2631

www.hoffmanestates.org/permits

Permit Procedure:

- Complete and sign a *Building Permit Application*.
- All contractors must be registered, licensed and bonded accordingly.
- Supply 2 copies of floorplan if the layout is changing.
- Two detailed copies of complete *Scope of Work* including plumbing, electric, HVAC, gas piping, and any other work.

Application Must Include:

- Floor plan showing room before and after remodel if the floorplan is changing.
- Electrical – Complete scope including GFCI protection and receptacles, light fixtures, switches, ceiling fans, smoke detectors, CO detector locations.
- Plumbing – complete written scope of plumbing work.
- Mechanical – supply location(s) and gas piping details
- Whether or not the above services exist, will be installed new or will be altered – they must be located on the plan and labeled accordingly.

Inspections:

- Rough inspections for plumbing, electrical, framing and mechanical are required.
 - A final inspection is required after completion of all work.
 - Call Code Enforcement at (847) 781-2631 to schedule inspection appointments.
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